

TRACY PUBLIC CEMETERY DISTRICT
Valpico Memorial Park

RULES AND REGULATIONS REGARDING MONUMENTS

A. STANDARD SECTIONS:

All sections of the cemetery **NOT** designated as “**FLAT**” or “**PRE-POURED**” are considered as “**STANDARD**” sections. Either Flat or Upright monuments are acceptable. Foundations will be set at **4’x 18”x 6”** to cover the full width of the grave(s). Base **SHALL BE 40”** or less in length and **12”** or less in width, monument and base **SHALL NOT EXCEED 30”** in height above ground level.

B. FLAT SECTIONS:

Monuments installed in these sections must be set at ground level in such a manner as to permit easy passage of mowing equipment over monuments without damage to equipment or the monument. Foundations for “**FLAT**” monuments, foundation must cover the full width of the grave(s). Monuments must be set flush to the ground in a **4’x 20 x 6”** foundation. Monument size permitted is **12” x 24”**. Only one perma-vase will be permitted on the left side of the cement foundation upon family’s request.

C. PRE-POURED SECTIONS:

A pre-poured foundation has been installed by the cemetery district. These foundations have been designed to provide ease of ground maintenance, and still provide for customer desire for upright monuments. These foundations are six inches thick and reinforced with steel rebar to retard cracking. Monuments shall not be placed closer than **1”** from any concrete/grass seam or the center line of the foundation strip. Monument and base **shall not exceed 30”** in height above ground level. Base **SHALL NOT EXCEED 40”** in length and **12”** in width.

D. VETERAN PRE-POURED SECTION:

A pre-poured foundation has been installed by the cemetery district. These foundations have been designed to provide ease of ground maintenance. The foundation is six inches thick and reinforced with steel rebar to retard cracking, one perma-vase preinstalled, **UPRIGHT WHITE MARBLE VETERAN MARKER WILL BE THE ONLY TYPE OF MARKER PERMITTED IN THIS SECTION, THE DISTRICT WILL ALLOW A SECOND NAME INSCRIBED ON THE BACK OF THE VETERAN MARKER.** Monuments will be pinned to the foundation. Monument **SHALL NOT EXCEED 30”** in height above ground level.

Once monuments have been installed, families are responsible for the upkeep and cleaning of their own monument. It is not the Tracy Public Cemetery District’s responsibility if your headstone gets damaged, if it looks distorted due to inclement weather, or if there are calcium deposits from the irrigation system.

******NOTE: ITEMS THAT ARE NOT ALLOWED ON CEMETERY PROPERTY******

NO GLASS, LUMINARIES, FIREWORKS, BARBEQUING, CANDLES, WEAPONS, FIREARMS, CONTROLLED SUBSTANCES, ROCKS, BALLOONS, COMBUSTIBLE ITEMS, OPEN FLAMES, TAGGING, OR ALCHOHOL

- **PLANTING OF ANY KIND IS PROHIBITED AND WILL BE REMOVED BY THE TPCD EMPLOYEES**
- **ITEMS IN GRASS OR DIRT WILL BE REMOVED BY TPCD EMPLOYEES**
- **NO DECORATIONS IN TREES, BUSHES OR ON FENCES, ITEMS WILL BE REMOVED BY TPCD EMPLOYEES.**

TRACY PUBLIC CEMETERY DISTRICT WILL ALLOW 1 PLANTER BOX AT EACH BURIAL SITE, NOT TO EXCEED 40” WIDE AND ITEMS NOT TO EXCEED 30” HIGH. ALL ITEMS MUST BE PLACED INSIDE YOUR PLANTER BOX. ONCE YOUR HEADSTONE ARRIVES ALL ITEMS MUST BE REMOVED OR THE TRACY PUBLIC CEMETERY DISTRICT EMPLOYEES WILL REMOVE THEM FOR YOU.

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1. Due to the safety of the public and our employees, the Tracy Public Cemetery District requires that all upright monuments and vases installed at this cemetery be pinned to the base at time of installation. A minimum of (2) **two stainless steel pins** shall be installed on **all Upright monuments**. All pins are to be made of **stainless steel** and shall be **six inches long** and **(3/8) inch in diameter**. Pins are to be equally distributed within the monument and base.
2. All monument companies are required to submit a drawing in advance indicating overall dimensions of base and monument and position of pins for preapproval by the District.
3. Due to funeral scheduling all monument companies are required to call in advance to schedule delivery of monuments, including sand blasting.
4. **Monument delivery and sand blasting will only be allowed MONDAY through FRIDAY between the hours of 8:00 a.m. and 3:00 p.m. No Monument will be installed, including sand blasting on Holidays.**
5. In no case will monument work be accomplished during inclement weather.
6. The district staff will assist in locating and measuring the grave for the placement of the monument.
7. District employees will make sure the installation site will be left clean, no concrete debris is to be left on turf, and concrete containers are to be washed out in designated areas only, not near installation site. All sod and dirt removed from the installation area is to be placed in a prearranged area.
8. All monument companies are required to have a current Certificate of Liability Insurance and endorsements listing the Tracy Public Cemetery District, officers and Manager on file with the District.
9. Written authorization from the family shall be required in advance with any removal of monuments.

Signature _____ Grave Location _____

******NOTE: THE TRACY PUBLIC CEMETERY DISTRICT SHALL NOT BE LIABLE FOR LOSS AND DAMGE CAUSED BY ANY ACT OF GOD, COMMON ENEMY, THIEVES, VANDALS, STRIKERS, MALICIOUS MISCHIEF MAKERS, UNAVOIDABLE ACCIDENTS, RIOTS OR ORDER OF ANY MILITARY OR CIVIL AUTHORITY. ******