

# *Tracy Public Cemetery District*

Board Meeting Minutes  
Of  
December 14, 2022

Regular Board Meeting called to order at 5:37 pm by Chairman Eugene Birk at Schulte Memorial Park District office.

## **Roll Call:**

Present: Chairman Eugene Birk, Vice-Chair Kevin Tobeck, Trustee Scott Arganbright, Trustee Derrick Davis, Manager Maylene Warner and Office Admin Loran Prater.

## **Review of Agenda Items:**

**Visitors in Attendance:** None

**Comments from the Floor:** None

**Minutes:** The Regular/ Closed Session Meeting Minutes of November 09, 2022 were approved by motion of Vice-Chair Tobeck, second by Trustee Arganbright, motion passed unanimous.

**Financial Report:** Financial reports for October 2022 were approved by motion of Vice-Chair Tobeck, second by Trustee Davis, motion passed unanimous.

**Monthly Interments:** A copy of the November 2022 Burial Report was included in the meeting packet: total for Schulte 11 burials which included 6 full casket burials, 1 infant burial and 4 cremation burials. 3 At-Need and 8 Pre-Need. Total for Valpico Memorial Park 8 burial which includes 8 full casket burial, 0 cremation burial and 0 baby burial. 7 At-Need and 1 Pre-Need.

**Pre-Need Account:** The cash amount of pre-paid interment rights and services used (Schulte) for the month of November 2022, \$1,870.00. The cash amount of pre-paid interment rights and services used (Valpico) for the month of November 2022, \$2,800.00.

**Review of Warrants:** Warrants of November 30, 2022, were approved by motion of Trustee Arganbright, second by Trustee Davis, motion passed unanimous.

## **Old Business:**

### **A. District Business:**

- 1. District Polices:** Nothing to report
- 2. Price List Schulte and Valpico:** The 2023 price list for Schulte and Valpico was approved by motion of Trustee Arganbright, second by Vice-Chair Tobeck, motion passed unanimous.
- 3. Authorize Signatures for Payroll and County Accounts:** Manager Warner reported that she needs signatures from all Trustees for Payroll and County accounts for 2023.
- 4. Water Pressure at Valpico:** Manager Warner reported, Bryce from Hawk came out last week, and found that the sleeve is 8" round in diameter over our pump. Bryce said we cannot get a bigger pump for this well. A new well will probably be needed in the future. Bryce to send over the findings and recommendations. Update at next meeting.

5. **2022 Holiday Gathering:** Manager Warner reported that we will be having a holiday gathering from 11am-2pm on December 23, 2022.

6. **Wreaths Across America Reminder:** Manager Warner reminded the Trustees that Wreaths Across America will be here on Saturday, December 17, 2022. Employees will be here at 7am and the ceremony starts at 10am.

**A. Schulte Memorial Park**

- **Main Entrance Project (2<sup>nd</sup> Phase):** Vice-Chair Tobeck reported that he has met with the City of Tracy, Silva Electric and Pereira Construction. The Fire Department still needs to give approval before we can move forward. Tony Silva is retiring and he sold his company, but he will finish the gate project at Schulte. 2 Lights have been ordered and will be in, in about 2-3 months. The work on the gates will not start until at the earliest in February 2023, weather permitting. Update at next meeting.

**B. Valpico Memorial Park:**

**Irrigation:** Nothing to report

**Closed Session:** Went into closed session at 6:59pm to discuss personnel. Closed session ended at 7:13pm

Being no further business to discuss, the Regular Meeting was adjourned at 7:14 pm by Chairman Eugene Birk.

Respectfully,  
Maylene Warner

TRACY PUBLIC CEMETERY DISTRICT

Profit & Loss by Class

July through November 2022

	SCHULTE	END SCHULTE	PN SCHULTE	VALPICO	END VALPICO	PN VALPICO
Ordinary Income/Expense						
Income						
3016 · Disinterment Fee Income	1,000.00	0.00	0.00	0.00	0.00	0.00
3005 · Lot Sales	23,850.00	0.00	0.00	78,350.00	0.00	0.00
3010 · Endowment Sales	0.00	14,000.00	0.00	0.00	30,000.00	0.00
3015 · Open/Close	34,750.00	0.00	23,700.00	39,250.00	0.00	23,650.00
3020 · Vault Sales	9,700.00	0.00	2,400.00	23,400.00	0.00	5,000.00
3025 · Vault Handling Fee	4,100.00	0.00	900.00	9,400.00	0.00	2,000.00
3030 · Saturday Service Fee	1,300.00	0.00	0.00	1,300.00	0.00	0.00
3040 · Non Resident Fee	14,000.00	0.00	6,300.00	4,900.00	0.00	2,800.00
3042 · Misc Sales	3,325.00	0.00	0.00	0.00	0.00	0.00
3045 · Curr-Taxes-Secured	4,312.89	0.00	0.00	0.00	0.00	0.00
3046 · Curr-Taxes-Unsecured	1,694.25	0.00	0.00	0.00	0.00	0.00
3049 · State HOPTR	1,012.79	0.00	0.00	0.00	0.00	0.00
3064 · Interest-STIFEL Advisors	0.00	30,862.52	0.00	0.00	0.00	0.00
3065 · Interest-County-Pre-Need	6,390.00	0.00	0.00	0.00	0.00	0.00
3066 · Interest-County-Gen-Res	3,327.00	0.00	0.00	0.00	0.00	0.00
3068 · Interest-County General	9,583.00	0.00	0.00	0.00	0.00	0.00
3073 · Interest-Cap Improvement Fund	4,167.00	0.00	0.00	0.00	0.00	0.00
3070 · Interest-Bank	143.17	0.00	0.00	0.00	0.00	0.00
3080 · Securities Gains/Losses	0.00	-52,006.39	0.00	0.00	0.00	0.00
Total Income	122,655.10	-7,143.87	33,300.00	156,600.00	30,000.00	33,450.00
Cost of Goods Sold						
4005 · Vault Purchase	18,563.00	0.00	0.00	11,152.00	0.00	0.00
4010 · Buy Backs / Refunds						
4014 · Opening / Closing Refund	1,200.00	0.00	0.00	0.00	0.00	0.00
4010 · Buy Backs / Refunds - Other	1,400.00	0.00	0.00	0.00	0.00	0.00
Total 4010 · Buy Backs / Refunds	2,600.00	0.00	0.00	0.00	0.00	0.00
4015 · Misc Purchases	300.00	0.00	0.00	0.00	0.00	0.00
Total COGS	21,463.00	0.00	0.00	11,152.00	0.00	0.00
Gross Profit	101,192.10	-7,143.87	33,300.00	145,448.00	30,000.00	33,450.00
Expense						
5105 · Salaries Regular	159,241.81	0.00	0.00	0.00	0.00	0.00

TRACY PUBLIC CEMETERY DISTRICT

Profit & Loss by Class

July through November 2022

	SCHULTE	END SCHULTE	PN SCHULTE	VALPICO	END VALPICO	PN VALPICO
5120 · Salaries Overtime	21,969.75	0.00	0.00	0.00	0.00	0.00
5130 · Retirement	52,097.29	0.00	0.00	0.00	0.00	0.00
5140 · Payroll Taxes						
FICA	11,235.10	0.00	0.00	0.00	0.00	0.00
Medicare	2,627.58	0.00	0.00	0.00	0.00	0.00
SDI	-1,881.74	0.00	0.00	0.00	0.00	0.00
State Unemployment	2,792.77	0.00	0.00	0.00	0.00	0.00
5140 · Payroll Taxes - Other	4,556.45	0.00	0.00	0.00	0.00	0.00
Total 5140 · Payroll Taxes	19,330.16	0.00	0.00	0.00	0.00	0.00
5150 · Health Insurance	62,252.50	0.00	0.00	0.00	0.00	0.00
5165 · Vision Care	733.92	0.00	0.00	0.00	0.00	0.00
5205 · Office Expense	12,763.25	0.00	0.00	1,642.77	0.00	0.00
5210 · Postage	258.95	0.00	0.00	0.00	0.00	0.00
5220 · Meeting Expense	4,773.22	0.00	0.00	0.00	0.00	0.00
5227 · Transportation	458.05	0.00	0.00	0.00	0.00	0.00
5230 · Prof Service	7,571.65	0.00	0.00	294.00	0.00	0.00
5240 · Sales Tax	4,325.98	0.00	0.00	0.00	0.00	0.00
5305 · Fuel-Oil-Lube	4,956.50	0.00	0.00	0.00	0.00	0.00
5315 · Uniforms & Laundry	3,554.92	0.00	0.00	0.00	0.00	0.00
5320 · Utility Expense	21,792.32	0.00	0.00	8,657.55	0.00	0.00
5330 · Equipment Purchase	23,600.00	0.00	0.00	0.00	0.00	0.00
5405 · Maint-Equipment	5,522.00	0.00	0.00	0.00	0.00	0.00
5410 · Tire-Repair	438.24	0.00	0.00	0.00	0.00	0.00
5415 · Maint-Building/Grounds	39,941.17	0.00	0.00	5,900.92	0.00	0.00
Total Expense	445,581.68	0.00	0.00	16,495.24	0.00	0.00
Net Ordinary Income	-344,389.58	-7,143.87	33,300.00	128,952.76	30,000.00	33,450.00
Net Income	-344,389.58	-7,143.87	33,300.00	128,952.76	30,000.00	33,450.00

TRACY PUBLIC CEMETERY DISTRICT

Balance Sheet

As of November 30, 2022

Accrual Basis

Nov 30, 22

ASSETS

Current Assets

Checking/Savings

1001 · Cash General	52,575.00
1101 · Cash in Bank -General Operating	462,484.95
1112 · Cash in Bank-Pre-Need	215,750.00
1172 · Cash in Bank-Endowment	100,750.00
44101 · Cash in County-General operatin	1,570,479.65
44102 · Cash in County-Gen Reserve	1,266,738.51
44105 · Cash in County-Pre-Need	1,614,282.12
44191 · Capital Improvements Fund	1,052,934.30

Total Checking/Savings 6,335,994.53

Other Current Assets

1273 · Endowment Acct	1,466,869.99
1274 · Endowment Interest Acct	920,901.17
1400 · Returned Checks	-77.00
1900 · Prepaid Expenses	44,912.00

Total Other Current Assets 2,432,606.16

Total Current Assets 8,768,600.69

Fixed Assets

2500 · Valpico Land	3,314,661.31
2150 · Land Improvements	384,836.19
2200 · Building	517,847.00
2300 · Furniture & Equipment	514,866.69
2400 · Accumulated Depreciation	-1,063,476.89

Total Fixed Assets 3,668,734.30

TOTAL ASSETS 12,437,334.99

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2076 · Deferred Inflows	58,663.00
2075 · Deferred Outflows	-337,757.00
2090 · Deferred Income Pre-Need	981,651.00
2070-0 · Pension Liability	1,016,587.00
2010 · Accounts Payable - Manual	12,115.00
2020 · Wages Payable	4,915.00
2050 · Accrued Vacation	38,485.67

Total Other Current Liabilities 1,774,659.67

Total Current Liabilities 1,774,659.67

Long Term Liabilities

2080-0 Health Insurance Retiree 96,218.00

Total Long Term Liabilities 96,218.00

Total Liabilities 1,870,877.67

TRACY PUBLIC CEMETERY DISTRICT  
Balance Sheet

Accrual Basis

As of November 30, 2022

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	Nov 30, 22
Equity	
2800 - Fixed Assets Equity	3,516,836.00
2810 - Endowment Equity	1,073,811.02
2820 - General Fund Equity	2,451,350.39
2850 - Pre-Need Equity	96,587.00
3000 - Opening Bal Equity	109,405.79
3900 - Retained Earnings	3,444,297.81
Net Income	-125,830.69
Total Equity	10,566,457.32
TOTAL LIABILITIES & EQUITY	<u>12,437,334.99</u>

## TRACY PUBLIC CEMETERY DISTRICT Profit & Loss Prev Year Comparison July through November 2022

	Jul - Nov 22	Jul - Nov 21
Ordinary Income/Expense		
Income		
3016 · Disinternment Fee Income	1,000.00	5,150.00
3005 · Lot Sales	102,200.00	132,200.00
3010 · Endowment Sales	44,000.00	72,550.00
3015 · Open/Close	121,350.00	156,635.00
3020 · Vault Sales	40,500.00	46,350.00
3025 · Vault Handling Fee	16,400.00	15,000.00
3030 · Saturday Service Fee	2,600.00	5,850.00
3040 · Non Resident Fee	28,000.00	38,500.00
3042 · Misc Sales	3,325.00	2,050.00
3045 · Curr-Taxes-Secured	4,312.89	17,017.35
3046 · Curr-Taxes-Unsecured	1,694.25	1,225.12
3049 · State HOPTR	1,012.79	0.00
<b>3064 · Interest-STIFEL Advisors</b>	<b>30,862.52</b>	<b>25,053.80</b>
3065 · Interest-County-Pre-Need	6,390.00	2,327.00
3066 · Interest-County-Gen-Res	3,327.00	2,071.00
3068 · Interest-County General	9,583.00	1,397.00
3073 · Interest-Cap Improvement Fund	4,167.00	1,800.00
3070 · Interest-Bank	143.17	159.24
<b>3080 · Securities Gains/Losses</b>	<b>-52,006.39</b>	<b>-21,879.91</b>
<b>Total Income</b>	<b>368,861.23</b>	<b>503,455.60</b>
Cost of Goods Sold		
4005 · Vault Purchase	29,715.00	18,856.00
4010 · Buy Backs / Refunds		
4012 · Lot Buy Back	0.00	250.00
4013 · Non Resident Refund	0.00	1,400.00
4014 · Opening / Closing Refund	1,200.00	0.00
4010 · Buy Backs / Refunds - Other	1,400.00	4,900.00
<b>Total 4010 · Buy Backs / Refunds</b>	<b>2,600.00</b>	<b>6,550.00</b>
4015 · Misc Purchases	300.00	0.00
<b>Total COGS</b>	<b>32,615.00</b>	<b>25,406.00</b>
<b>Gross Profit</b>	<b>336,246.23</b>	<b>478,049.60</b>
Expense		
5105 · Salaries Regular	159,241.81	148,246.73
5120 · Salaries Overtime	21,969.75	25,768.18
5130 · Retirement	52,097.29	54,008.38
5140 · Payroll Taxes		
FICA	11,235.10	11,236.92
Medicare	2,627.58	2,627.97
SDI	-1,881.74	-2,214.65
State Unemployment	2,792.77	3,704.45
5140 · Payroll Taxes - Other	4,556.45	5,371.20
<b>Total 5140 · Payroll Taxes</b>	<b>19,330.16</b>	<b>20,725.89</b>

**TRACY PUBLIC CEMETERY DISTRICT**  
**Profit & Loss Prev Year Comparison**  
 July through November 2022

	<u>Jul - Nov 22</u>	<u>Jul - Nov 21</u>
5150 · Health Insurance	62,252.50	77,429.75
5165 · Vision Care	733.92	733.92
5205 · Office Expense	14,406.02	10,851.64
5210 · Postage	258.95	232.00
5220 · Meeting Expense	4,773.22	2,284.85
5225 · Membership/Subscription Expense	0.00	378.00
5227 · Transportation	458.05	0.00
5230 · Prof Service	7,865.65	4,191.68
5240 · Sales Tax	4,325.98	4,254.00
5305 · Fuel-Oil-Lube	4,956.50	4,038.38
5315 · Uniforms & Laundry	3,554.92	3,856.72
5320 · Utility Expense	30,449.87	27,820.57
5330 · Equipment Purchase	23,600.00	0.00
5405 · Maint-Equipment	5,522.00	4,428.63
5410 · Tire-Repair	438.24	0.00
5415 · Maint-Building/Grounds	45,842.09	46,816.06
<b>Total Expense</b>	<u><b>462,076.92</b></u>	<u><b>436,065.38</b></u>
<b>Net Ordinary Income</b>	<u><b>-125,830.69</b></u>	<u><b>41,984.22</b></u>
<b>Net Income</b>	<u><u><b>-125,830.69</b></u></u>	<u><u><b>41,984.22</b></u></u>



SCHULTE MEMORIAL PARK

Month	Full	Baby	Ash	AN	PN	PN USED	2022 Burials
January	18	0	11	10	19	\$3,705	29
February	12	0	5	4	13	\$4,805	17
March	13	0	9	11	11	\$7,750	22
April	7	1	7	1	14	\$4,700.00	15
May	4	0	3	1	6	\$2,700.00	7
June	16	0	8	4	20	\$10,135.00	24
July	6	0	7	2	11	\$4,250.00	13
August	10	0	3	4	9	\$6,160.00	13
September	8	0	13	4	17	\$6,950.00	21
October	7	0	6	1	12	\$3,520.00	13
November	6	1	4	3	8	\$1,870.00	11
December	5	0	4	0	9	\$2,040	9
Totals	112	2	76	45	149	\$ 58,585.00	194

Schulte  
Full 9  
 Ash 3  
 Total 12

VALPICO  
Full 8  
 Ash 1  
 total 9

VALPICO MEMORIAL PARK

MONTH	FULL	BABY	ASH	AN	PN	PN USED	2022 Burials
January	3	0	1	4	0	\$ -	4
February	1	0	0	1	0	\$ -	1
March	1	0	1	2	0	\$ -	2
April	5	0	0	4	1	\$ 2,800.00	5
May	4	0	0	4	0	\$ -	4
June	1	0	1	2	0	\$ -	2
July	4	0	0	3	1	\$1,900.00	4
August	4	0	4	8	0	\$ -	8
September	5	0	2	7	0	\$ -	7
October	7	0	0	7	0	\$ -	7
November	8	0	0	7	1	\$2,800.00	8
December	6	0	0	6	0	\$ -	6
Totals	49	0	9	55	3	\$ 7,500.00	58

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01/23/23

Accrual Basis

TRACY PUBLIC CEMETERY DISTRICT

Warrant Request

December 14, 2022

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Name Address	Num	Name Account #	Split	Amount
TRACY FORD 3500 AUTO PLAZA WAY TRACY, CA 95304	12122	6211000000	44101 - Cash in County-General o..	5,804.89
Total TRACY FORD				5,804.89
TOTAL				<u>5,804.89</u>

DUMP TRUCK

TRACY PUBLIC CEMETERY DISTRICT

Warrant Request

December 30, 2022

Name Address	Num	Name Account #	Split	Amount
<b>A-1 WATER QUALITY</b>				
1950 E. PACHECO BLVD Los Banos, Ca 93635	12129	6201000000	44101 - Cash in County-General o...	69.90
Total A-1 WATER QUALITY				69.90
<b>Animal Damage Management</b>				
16170 Vineyard Bid #150 Morgan Hill, CA 95037	12145	6260000000	44101 - Cash in County-General o...	150.00
16170 Vineyard Bid #150 Morgan Hill, CA 95037	12145	6260000000	44101 - Cash in County-General o...	100.00
Total Animal Damage Management				250.00
<b>AT &amp; T</b>				
P.O. BOX 5019 CAROL STREAM, IL 60197-5019	12138	6201000000	44101 - Cash in County-General o...	713.56
Total AT & T				713.56
<b>ATT LONG DISTANCE CO</b>				
P.O. BOX 5025 CAROL STREAM IL 60197-5025	12139	6249000000	44101 - Cash in County-General o...	1,423.21
P.O. BOX 5025 CAROL STREAM IL 60197-5025	12139	6249000000	44101 - Cash in County-General o...	269.43
Total ATT LONG DISTANCE CO				1,692.64
<b>B.J.'S CONSUMER'S CHOICE PEST CONTROL</b>				
P.O. Box 2249 MANTECA, CA 95336	12142	6260000000	44101 - Cash in County-General o...	77.00
Total B J 'S CONSUMER'S CHOICE PEST CONTROL				77.00
<b>BAKER SUPPLIES AND REPAIRS</b>				
P O BOX 626 LOS BANOS, CA 93635	12124	6211000000	44101 - Cash in County-General o...	3,075.30
Total BAKER SUPPLIES AND REPAIRS				3,075.30
<b>BAY ALARM CORPORATE OFFICE</b>				
PO BOX 51041 LOS ANGELES CA 90051-5337	12146	626000000000	44101 - Cash in County-General o...	247.15
PO BOX 51041 LOS ANGELES CA 90051-5337	12146	626000000000	44101 - Cash in County-General o...	318.52
Total BAY ALARM CORPORATE OFFICE				565.67
<b>Best Best &amp; Krieger, Attorney at Law</b>				
P O BOX 1028 RIVERSIDE, CA 92502	12133	6220000000	44101 - Cash in County-General o...	1,325.00
Total Best Best & Krieger, Attorney at Law				1,325.00
<b>BIG VALLEY TRACTOR/BOBCAT CENTRAL</b>				
3516 NEWTON RD STOCKTON CA 95205	12123	6451000000	44101 - Cash in County-General o...	1,203.41
Total BIG VALLEY TRACTOR/BOBCAT CENTRAL				1,203.41
<b>CORA THOMPSON AND JAMES THOMPSON</b> <i>MOVED OUT OF STATE WANTS REFUND</i>				
4138 HEIRLOOM AVE. TRACY, CA 95377	12149	6226007000	44101 - Cash in County-General o...	1,250.00
Total CORA THOMPSON AND JAMES THOMPSON				1,250.00
<b>DERRICK DAVIS</b>				
2680 ATLANTA DR TRACY, CA 95376	12135	6226007100	44101 - Cash in County-General o...	100.00
Total DERRICK DAVIS				100.00
<b>EMILY M VIEIRA</b> <i>REFUND BEING REQUESTED AT DIFFERENT CEMETERY</i>				
514 FAULKNER COURT MOUNTAIN HOUSE, ...	12148	6226007000	44101 - Cash in County-General o...	1,800.00
Total EMILY M VIEIRA				1,800.00
<b>Employment Development Department</b>				
P.O. BOX 826276 SACRAMENTO, CA 94230-6...	12131	6273000100	44101 - Cash in County-General o...	5,255.39
Total Employment Development Department				5,255.39
<b>EUGENE BIRK</b>				
475 Peerless Way Tracy, CA 95376	12136	6226007100	44101 - Cash in County-General o...	100.00
Total EUGENE BIRK				100.00

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01/23/23

Accrual Basis

TRACY PUBLIC CEMETERY DISTRICT

Warrant Request

December 30, 2022

Name Address	Num	Name Account #	Split	Amount
HUGHES NETWORK SYSTEMS P.O BOX 96874 CHICAGO, IL 60693-6874	12126	6249000000	44101 - Cash in County-General o...	122.44
Total HUGHES NETWORK SYSTEMS				122.44
KEVIN TOBECK 1222 Citadelle St Tracy, Ca 95304	12137	6226007100	44101 - Cash in County-General o...	100.00
Total KEVIN TOBECK				100.00
MISSION UNIFORM SERVICE 136 Coyado ave Modesto, Ca 95350-5813	12128	6246005200	44101 - Cash in County-General o...	784.12
Total MISSION UNIFORM SERVICE				784.12
NAPA AUTO PARTS 80 EAST 11TH ST TRACY CA 95376	12150	6211000000	44101 - Cash in County-General o...	311.59
80 EAST 11TH ST TRACY CA 95376	12150	6211000000	44101 - Cash in County-General o...	61.68
Total NAPA AUTO PARTS				373.27
PACIFIC GAS & ELECTRIC CO P O BOX 997300 SACRAMENTO, CA 95899	12147	6249000000	44101 - Cash in County-General o...	1,013.80
P.O. BOX 997300 SACRAMENTO, CA 95899	12147	6249000000	44101 - Cash in County-General o...	916.10
Total PACIFIC GAS & ELECTRIC CO				1,929.90
PATEL,PULLIAM & MEDICAL ASSOCIATES 644 W 12TH ST TRACY,CA 95376	12141	6220000000	44101 - Cash in County-General o...	130.00
Total PATEL,PULLIAM & MEDICAL ASSOCIATES				130.00
R & S ErectionTri-County 5265 JERUSALEM CT MODESTO, CA 95356	12143	6260000000	44101 - Cash in County-General o...	390.00
5265 JERUSALEM CT MODESTO, CA 95356	12143	6260000000	44101 - Cash in County-General o...	375.00
Total R & S ErectionTri-County				765.00
SAN JOAQUIN COUNTY EHD 600 E MAIN STREET STOCKTON,CA 95202	12140	6201000000	44101 - Cash in County-General o...	254.00
600 E MAIN STREET STOCKTON,CA 95202	12140	6201000000	44101 - Cash in County-General o...	234.00
Total SAN JOAQUIN COUNTY EHD				488.00
SARVEY'S SHOES 501 W. GRANTLINE RD TRACY, CA 95376	12144	6240050100	44101 - Cash in County-General o...	214.32
Total SARVEY'S SHOES				214.32
SCOTT G. ARGANBRIGHT TRACY, CA 95376	12134	6226007100	44101 - Cash in County-General o...	100.00
Total SCOTT G. ARGANBRIGHT				100.00
STAPLESCREDIT PLAN Dept 51-7820281243 PO Box 78004 Phoenix, ...	12130	6201000000	44101 - Cash in County-General o...	470.47
Total STAPLESCREDIT PLAN				470.47
STOCKTON PETROLIUM CO P.O Box 326 Stockton, CA 95201	12132	6211000400	44101 - Cash in County-General o...	1,096.45
Total STOCKTON PETROLIUM CO				1,096.45
TRACY MATERIAL RECOVERY AND SOLID WASTE P O Box 93 Tracy Ca 95378	12125	6260000000	44101 - Cash in County-General o...	300.25
Total TRACY MATERIAL RECOVERY AND SOLID WASTE				300.25

ENVIRONMENTAL PLUMBING SERVICE COMPANY

12:18 PM

01/23/23

Accrual Basis

TRACY PUBLIC CEMETERY DISTRICT

Warrant Request

December 30, 2022

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Name Address	Num	Name Account #	Split	Amount
VAN'S ACE HARDWARE 2695 N TRACY BLVD Tracy Ca 95376	12127	6211000000	44101 - Cash in County-General o...	262.23
Total VAN'S ACE HARDWARE				262.23
TOTAL				<u>24,814.32</u>

Maylene,

This is the information I have regarding the well at Valpico Memorial Park.

Water Pump: 10 Hp 460/230 Volt Motor, we believe the pump end is 110 gallon per minute pump, there was no identification on the pump itself.

Well: The well is 8" in diameter and the bottom of the well is 178 feet. The water table starts at 127' and when the pump is turned on at full volume it pumps down to 140' which only leaves 38' of usable water.

The pipe size of the pump is 3" and the pump itself is set at 173 feet which is only 5 total feet from the bottom of the well.

The pump and motor all check fine according to our testing.

Recommendation: The current well is pumping fine and the water produced is stable for what it is currently used for, but upgrading to a bigger pump or motor would not work as the water table in the well could not support it. The best case scenario is to use the existing well and pump for as long as the well lasts and if more water is needed a new well would have to be drilled and sizing would have to be discussed for the amount of water needed. The current well is still in good shape. The casing size is 8" and the motor size is 6" upgrading to anything bigger would not fit in the current well. Adding a high gallon per minute pump would also not be ideal as the pumping water level drops to 140' leaving only 38' of water to pass over and cool the motor. If we added a higher GPM pump I fear we could burn out the pump and motor or worse destroy the water production of the well. Also the pump and motor are set only 5' from the bottom of the well, so extending the current pump would not be possible, we generally like to see the pump 10' from the bottom if possible but the water draws down too far for us to be able to raise the pump. In conclusion I recommend using the current well as is and if more water is needed to drill a bigger and deeper well. Then we could size a pump accordingly to water use.

If you have any questions or concerns please feel free to contact me about this information at any time.

Thank you,

**Bryce Bryant**  
Outside Sales

**Conference Agenda**

**Thursday, March 23, 2023**  
 6:00-9:00 a.m. Cooked-to-Order breakfast for registered Hotel Guests  
 8:00 a.m. Exhibitor's set-up displays  
 8:00 a.m. **Annual Golf Tournament - Pacific Grove Golf Links**  
 4:30-7:00 p.m. Registration Desk Open  
 5:30-7:00 p.m. Hospitality to Exhibitor's Showrooms

**Friday, March 24, 2023**  
 6:00-9:00 a.m. Cooked-to-Order breakfast for registered Hotel Guests  
 7:15 a.m. Registration Desk Opens  
 8:00 a.m. Call To Order - Pledge of Allegiance  
 Welcome/Program Introductions  
 8:15 a.m. Featured Cemetery - Davis Cemetery District  
 Presented by: Jessica Smithers, Superintendent  
 They're Not Your Friends, They're Your Employees.  
 Presented by: Robert Hunt, Attorney  
 Break: Visit Exhibits  
 10:30 a.m. Prevailing Wages and The Public Works Projects 101.  
 11:00 a.m. Presented by: Mark Velasquez, Attorney  
 Lunch: Exhibitors Introduction  
 12:00 Noon "Mel Lewis Memorial Awards"  
 1:20 p.m. Donation Drawing  
 1:30 p.m. Harassment Prevention Training.  
 Presented by: Karen O'Neil, Attorney of Kirk & Simas  
 3:30 p.m. Adjourn - Visit Exhibits  
 4:00-5:30 p.m. Board of Directors Meeting - Observers Welcome  
 6:00 p.m. Dinner/Music/Dancing/Photo Booth  
 "Honorary Membership Awards"

**Saturday, March 25, 2023**  
 7:00-10:30 a.m. Cooked-to-Order breakfast for registered Hotel (Guests  
 7:15 a.m. Registration Desk Opens  
 8:00 a.m. Combined Group Session:  
 Trustees/Managers/Secretaries  
 Break: Visit Exhibits  
 10:00 a.m. Exhibitor's Drawing  
 11:00 a.m. Combined Group Session: (continued)  
 Lunch  
 12:00 Noon Donation Drawing  
 1:20 p.m. Annual Meeting - Board of Directors Election  
 1:30 p.m. Budget Preparation Training.  
 2:30 p.m. Presented by: Kevin Brejnak, Cemetery District CPA  
 Adjourn "Grand Prize Drawing"  
 3:30 p.m. Board of Directors Meeting/Election of Officers  
 4:00 p.m. Annual Awards Dinner  
 6:00 p.m. **Door Prizes**

**CONFERENCE LOCATION**  
**Embassy Suites Monterey Bay**  
**1441 Canyon Del Rey**  
**Seaside, CA**

**Make your hotel reservations with the Embassy Suites Hotel.** The hotel is charging CAPC guests \$233.12 for a King and \$255.56 for a Bay View or a Double (Tax included).

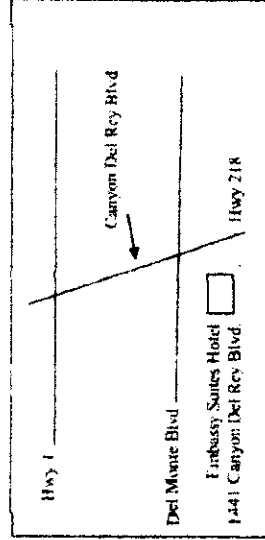
For Reservations call (800) 362-2779 or the hotel directly at (831) 241-9136 (For Ana) mention you are with California Association of Public Cemeteries.  
 Or go to [www.embassysuitesmontereybay.com](http://www.embassysuitesmontereybay.com) under special rates enter group code "APC".

**The hotel is holding a block of rooms for us until Sunday, February 19, 2023**

**Hotel check-in time is 4:00 p.m. and check-out time is 11:00 a.m. Hotel room rate includes cooked-to-order breakfast each day. Free standard guestroom Wi-Fi. Self Parking is \$ 10.00 per night.**

For additional information call the CAPC office at: (951) 925-1111 or toll free (888) 344-9858.

**Directions to Embassy Suites Hotel**



**California Association  
 of  
 Public Cemeteries**



**65th  
 Annual Conference**

**March 23 - 25, 2023**

**Embassy Suites Monterey Bay  
 1441 Canyon Del Rey  
 Seaside, CA 93955**

**CALIFORNIA ASSOCIATION OF PUBLIC CEMETERIES**  
**65th ANNUAL CONFERENCE**  
 March 23rd-25th, 2023  
**REGISTRATION**

Name \_\_\_\_\_ Position \_\_\_\_\_

Guest Name \_\_\_\_\_

District \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

First time attendee at CAPC event, Yes \_\_\_\_\_ No \_\_\_\_\_

Please complete separate registration for each attendee and return with payment no later than Friday, February 24, 2023. Refunds will only be made on cancellations received in the CAPC office by February 24, 2023.

Member Registration Fee (Per One Person): \$ 535.00  
 (Non-Member Registration Fee For One Person \$ 635.00)

Includes:

- Thursday Evening Hospitality
- Friday Lunch (Buffer)
- Friday Dinner (Buffer)
- Saturday Lunch (Plated)  
 (Special Need: \_\_\_\_\_ Vegetarian Lunch)
- Saturday Awards Dinner (Plated)  
 (Special Need: \_\_\_\_\_ Vegetarian Dinner)

Guest Friday Buffet Lunch @ \$ 58.00 each  
 Beef, Mixed Green Salad, Artichoke Potato Salad, Homemade potato salad, Chyn, Roast Beef or Turkey Sausage and Chef's Desserts

Guest Friday Buffet Dinner @ \$ 99.00 each  
 Canyon Del Rey Buffet: Corn Salad, Spinach Salad, Sliced New York Sirloin, Teriyaki with Cream Sauce, Grilled Chicken, Veggies, Rice, Dinner Rolls and Assorted Desserts

Guest Saturday Plated Lunch @ \$ 47.00 each  
 (Special Need: \_\_\_\_\_ Vegetarian Lunch)

Cobb (Grilled Chicken Salad, Artisan Bread and Chef's Desserts)  
 Guest Saturday Awards Plated Dinner @ \$ 99.00 each \$ \_\_\_\_\_  
 (Special Need: \_\_\_\_\_ Vegetarian Dinner)

Grilled Sliced Tri-Tip, Veggies, Potatoes, Salad, Dinner Rolls and Assorted Desserts

Hospitality Co-Sponsor (Optional)  
 \$ 50.00 to \$ 99.00 Silver  
 \$ 100.00 to \$ 199.00 Gold  
 \$ 200.00 and up Platinum

Total Enclosed: \$ \_\_\_\_\_  
 Send completed registration and check to:  
 California Association of Public Cemeteries  
 P O Box 119  
 San Jacinto, CA 92581  
 Phone: 951-925-1111  
 Toll Free (CAF) 888-344-9858  
 Fax: 951-652-3643

No refunds for cancellations received after February 24, 2023.  
 Application from CAPC member districts are being accepted until  
 January 28, 2023 for Scholarships to attend the conference. Contact CAPC.

**CAPC CONFERENCE HIGHLIGHTS**

**Who should attend:** Trustees, Managers, Secretaries and employees interested in increasing their knowledge of public cemetery district governance, operation and administration.

**Features:**

- **They're Not Your Friends, They're Your Employees:**  
 "A Discussion of the Dangers and Difficulties in Managing and Supervising Employees in the Small Workplace"
- **Prevailing Wages and The Public Works Projects 101:** This seminar will review what are Prevailing Wages and Public Works Projects as well as when and how they apply. Mr. Velasquez will also discuss the language needed in the contracts for these projects, and explain a District's duties and requirements reporting the project to the California Department of Industrial Relations.
- **Harassment Prevention Training:** Required Training for Trustees & Designated Staff Members.
- **Budget Preparation Training:** Crafting a data driven budget that meets the needs of your stakeholders takes significant time and energy. Budget planning involves a realistic appraisal of your revenue targets and expenditure needs. Some considerations involve an outlook longer than one year and lest we forget economies, people, politics and nature can flip that script in a heartbeat. This presentation will address many aspects where your preparation may be falling short and teach you how to develop data driven budget assumptions.
- **Problem Solving:** Trustees, Managers/Secretaries combined breakout session will provide the opportunity to share information and ask questions about problems that are common to other districts.
  - To ensure your problem will be addressed, submit your problem/question in advance with the attached Registration.
- **Exhibitors of Cemetery:** Equipment supplies, computer programs, liability/property & workers' compensation insurance and much more.
- **Door Prizes:** Traditionally, Districts bring door prizes that are common to their area of the state. These are distributed to attendees at the evening events.
- **Grand Door Prize:** A drawing for the Grand Door Prize will be held at the end of the conference programs on Saturday afternoon. You have to be present to win.

**"AND MUCH MORE"**

**Special Events:**

**Thursday, March 23, 2023:**

- **CAPC Annual Golf Tournament:** Pacific Grove Golf Links
- **Hospitality:** Don't miss the Thursday evening Exhibitor's Hospitality from 5:30 - 7:00 p.m. Co-Sponsored by CAPC, Participating Districts and Exhibitors. There will be a tempting variety of hors d'oeuvres and fellowship with other cemeteryans from districts throughout the state.
- Districts and Exhibitors are encouraged to help make this another successful event. All co-sponsors funds collected will be used for the Thursday evening Exhibitor's Hospitality
- **Recognition for Hospitality Co-Sponsors:**
  - \$ 50.00 to \$ 99.00 Silver
  - \$ 100.00 to \$ 199.00 Gold
  - Over \$ 199.00 Platinum

**Friday, March 24, 2023:**

*Join us Friday Evening*

- Dinner
- Music
- Dancing
- Photo Booth

"Honorary Membership Awards"

**Saturday, March 25, 2023:** Saturday evening will be our Annual Awards Dinner which will include announcing the selection of the Presidents' Award, Trustee & Manager of the Year, Cemeteryan of the Year and Ruben Siemens-Wayne Hyington Memorial Award.

**"Donated Door Prizes**

**are encouraged and appreciated"**

Drawings for door prizes donated by Districts and Exhibitors will be held at Friday and Saturday evening events