

# Tracy Public Cemetery District

Board Meeting Minutes  
Of  
November 08, 2023

Regular Board Meeting called to order at 5:30 pm by Chairman Kevin Tobeck at Schulte Memorial Park District office.

## Roll Call:

Present: Chairman Kevin Tobeck, Vice-Chair Derrick Davis, Trustee Scott Arganbright, Trustee Eugene Birk, Trustee Bill Kaska, Manager Maylene Warner, Office Admin Kim Jager-Queirolo and Office Admin Loran Prater.

## Review of Agenda Items:

**Visitors in Attendance:** None

**Comments from the Floor:** None

**Minutes:** The Regular Session Meeting Minutes of October 11, 2023, were approved by motion of Trustee Arganbright, second by Trustee Kaska, motion passed unanimous.

**Financial Report:** Financial reports for September 2023 were approved by motion of Trustee Arganbright, second by Vice-Chair Davis, motion passed unanimous.

**Monthly Interments:** A copy of the October 2023 Burial Report was included in the meeting packet; total for Schulte 15 burials which included 8 full casket burials, 0 infant burial and 7 cremation burials. 2 At-Need and 13 Pre-Need. Total for Valpico Memorial Park 2 burial which includes 2 full casket burial, 0 cremation burial and 0 baby burial. 2 At-Need and 0 Pre-Need.

**Pre-Need Account:** The cash amount of pre-paid interment rights and services used (Schulte) for the month of October 2023, \$1,725.00.

**Review of Warrants:** Warrants of November 6, 2023, was approved by motion of Trustee Arganbright, second by, Trustee Kaska, motion passed unanimous.

## Old Business:

### A. District Business:

- District Polices:** Nothing to report
- Front Planter Signage- Schulte:** Trustee Kaska recommended that we do a low sign, between 12"-14" tall in the front planter. Update at next meeting.
- 3<sup>rd</sup> Quarter Withdrawal:** Manager Warner reported the 3rd quarter bank withdrawals have been done and deposited into the accounts as follows:

44101 County General Operating Fund	\$106,330.00
44105 County Pre-Need Fund	\$ 30,950.00
Endowment Account	\$ 19,200.00
- Wreaths Across America:** Manager Warner reported Wreaths Across America will be held Saturday December 16, 2023, starting at 10am. The Tracy Public Cemetery District will donate 20 wreaths with the approval from all Board of Trustees.
- Holiday Gathering:** Manager Warner reported we will be having our 2023 holiday gathering on Friday December 22, 2023, starting at 9:00 am to 1:00pm.
- Training Day Galt-Arno Cemetery District:** Manager Warner reported Galt-Arno Cemetery District will be hosting a training day for all public cemeteries on Friday December 8, 2023. Manager Warner needs to know who will be attending no later than Friday December 1, 2023.

**7. Fence Damage Schulte/Valpico:**

Manager Warner reported our chain link fence was repaired by Steel Guard Fence at Valpico Memorial Park.

Manager Warner reported the damaged to the wrought iron fence from the auto accident has been repaired and the damage from PG&E when they cut down the sycamore trees also have been replaced by Steel Guard Fence.

Manager Warner reported there was an auto accident on November 7, 2023, and our fence near Little Arlington was damaged. Manager Warner will be contacting the Insurance company to file a claim. Update at next meeting.

**8. Security for Schulte and Valpico Location:** Manager Warner reported 2 updated quotes for nighttime after hours security sweep of both Schulte and Valpico after gates lock. First quote from First Shield provides a vehicle patrol on the 2 sites daily, 7 nights a week for \$1150.00 a month. The second quote from Trine provides 1 unarmed officer to do a property patrol at 2 sites 7 days a week at \$1520.00 a month. The Trustees approved the First Shield quote in the amount of \$1150.00. We will do a 1-month trial run and see how it goes. Update at next meeting.

**A. Schulte Memorial Park:**

**2024 Price List:** Manager Warner presented the price list for the upcoming year 2024 to the board for their review if they would like to make changes to anything on the price list for the Schulte location. Update at next meeting

**B. Valpico Memorial Park:**

**Wrought Iron Fence Front Entrance:** Manager Warner reported we received quotes from Steel Guard Fence and R & S Erection. Quote from Steel Guard Fence in the amount of \$51,500.00 this amount includes remove 2 swing gates and install 2 rolling gates, concrete pads for gate track and operators, 2 safety loops at entrance, 2 safety loops at exit, fire department knock key, emergency vehicle strobe, wireless keypad and 7-day timer. Quote from R and S Erection in the amount of \$56,525.00 this amount includes 2 gate operators, removing existing gates and modify gates to slide gates, expanded metal across the fence line to both gates, cut across both drive ways to pour concrete for ground track, pour concrete pads for operators, reinstall gates on new ground track and anchor operators down and connect them to the gate, 6" reversing edge on the front and rear of each gate, photo eye, keypad, fire department knock box, and 7 day timer. Second quote from R & S Erection in the amount of \$40,975.00 this amount includes 4 swing gate operators, frame and pour concrete, mount and anchor 4 swing gate operators, photo eye, saw cut out 3 loops per gate entrance gate to have 2 loops and 1 shadow loop and exit to have 1 loop, 1 shadow loop, and 1 reverse loop, and 7-day timer. Steel Guard Fence will submit another quote to keep the existing gates, update next meeting.

**Electrical for Wrought Iron Fence Front Entrance:**

Electrical will be provided by Pereira Construction first quote in the amount of \$2,990.00 this amount includes pull 2-120-volt 20-amp circuits from panel MB in the shop through existing underground conduit out approximately 200' to underground Christy pull box at double gates, install conduits from pull boxes to 2 gate operator concrete pads with 1 circuit each, relocate 1 underground Christy box for slide gate track this price includes new breakers for circuits. 2<sup>nd</sup> quote in the amount of \$3,935.00 this amount includes pull 2 120-volt circuits from panel MB in shop through existing underground conduit out approximately 200' to underground Christy box at double gates, install conduits from pull box to 4 gate operator concrete pads with 1 circuit per 2 gate operators, the price includes new breakers for circuits and trenching to all 4 operator pads.

**ADA Compliant for Modular Home:** Manager Warner reported Pete Mitracos from Pete Mitracos Building Design submitted his proposal for the ADA ramp for the modular home, his hourly rate is \$175.00 per hour and it will not exceed \$5,000.00. Manager Warner accepted the proposal from Pete Mitracos Building Design to do the design for the ADA ramp. Update at next meeting.

**2024 Price List:** Manager Warner presented the price list for the upcoming year 2024 to the board for their review if they would like to make changes to anything on the price list for the Valpico location. Update at next meeting

**Irrigation:** Nothing to report

**Closed Session:** None

Being no further business to discuss, the Regular Meeting was adjourned at 7:00 pm by Chairman Kevin Tobeck.

Respectfully,  
Maylene Warner

TRACY PUBLIC CEMETERY DISTRICT

Profit & Loss by Class

July through September 2023

	SCHULTE	ENDOW SCHULTE	PN SCHULTE	VALPICO	ENDOW VALPICO	PN VALPICO
Ordinary Income/Expense						
Income						
3005 · Lot Sales	15,200.00	0.00	0.00	27,250.00	0.00	0.00
3010 · Endowment Sales	0.00	6,100.00	0.00	0.00	13,100.00	0.00
3015 · Open/Close	19,800.00	0.00	9,450.00	16,700.00	0.00	7,900.00
3020 · Vault Sales	4,050.00	0.00	2,750.00	8,300.00	0.00	4,550.00
3025 · Vault Handling Fee	1,850.00	0.00	1,250.00	4,050.00	0.00	1,500.00
3040 · Non Resident Fee	8,400.00	0.00	1,400.00	2,100.00	0.00	0.00
3042 · Misc Sales	750.00	0.00	0.00	0.00	0.00	0.00
3045 · Curr-Taxes-Secured	15,508.88	0.00	0.00	0.00	0.00	0.00
3046 · Curr-Taxes-Unsecured	864.96	0.00	0.00	0.00	0.00	0.00
3048 · Supplemental-Taxes	116.88	0.00	0.00	0.00	0.00	0.00
3064 · Interest-STIFEL Advisors	0.00	19,687.69	0.00	0.00	0.00	0.00
3065 · Interest-County-Pre-Need	15,751.00	0.00	0.00	0.00	0.00	0.00
3066 · Interest-County-Gen-Res	24,647.00	0.00	0.00	0.00	0.00	0.00
3068 · Interest-County General	11,661.00	0.00	0.00	0.00	0.00	0.00
3073 · Interest-Cap Improvement Fund	9,216.00	0.00	0.00	0.00	0.00	0.00
3070 · Interest-Bank	74.07	0.00	0.00	0.00	0.00	0.00
3080 · Securities Gains/Losses	0.00	-26,449.04	0.00	0.00	0.00	0.00
Total Income	127,889.79	-661.35	14,850.00	58,400.00	13,100.00	13,950.00
Cost of Goods Sold						
4005 · Vault Purchase	6,600.00	0.00	0.00	6,600.00	0.00	0.00
4010 · Buy Backs / Refunds						
4012 · Lot Buy Back	1,130.00	0.00	0.00	0.00	0.00	0.00
4014 · Opening / Closing Refund	475.00	0.00	0.00	0.00	0.00	0.00
4014-2 · Vault Buy Back	739.04	0.00	0.00	0.00	0.00	0.00
Total 4010 · Buy Backs / Refunds	2,344.04	0.00	0.00	0.00	0.00	0.00
Total COGS	8,944.04	0.00	0.00	6,600.00	0.00	0.00
Gross Profit	118,945.75	-661.35	14,850.00	51,800.00	13,100.00	13,950.00
Expense						
5105 · Salaries Regular	85,644.50	0.00	0.00	0.00	0.00	0.00
5120 · Salaries Overtime	16,821.38	0.00	0.00	0.00	0.00	0.00
5130 · Retirement	31,159.93	0.00	0.00	0.00	0.00	0.00

TRACY PUBLIC CEMETERY DISTRICT

Profit & Loss by Class

July through September 2023

	SCHULTE	ENDOW SCHULTE	PN SCHULTE	VALPICO	ENDOW VALPICO	PN VALPICO
5140 · Payroll Taxes						
FICA	7,078.32	0.00	0.00	0.00	0.00	0.00
Medicare	1,655.43	0.00	0.00	0.00	0.00	0.00
SDI	-1,027.49	0.00	0.00	0.00	0.00	0.00
State Unemployment	2,892.72	0.00	0.00	0.00	0.00	0.00
Total 5140 · Payroll Taxes	10,598.98	0.00	0.00	0.00	0.00	0.00
5150 · Health Insurance	35,632.79	0.00	0.00	0.00	0.00	0.00
5165 · Vision Care	733.92	0.00	0.00	0.00	0.00	0.00
5205 · Office Expense	13,407.86	0.00	0.00	1,249.79	0.00	0.00
5220 · Meeting Expense	1,115.77	0.00	0.00	0.00	0.00	0.00
5227 · Transportation	783.58	0.00	0.00	0.00	0.00	0.00
5230 · Prof Service	6,640.40	0.00	0.00	0.00	0.00	0.00
5240 · Sales Tax	1,578.27	0.00	0.00	0.00	0.00	0.00
5305 · Fuel-Oil-Lube	1,317.19	0.00	0.00	0.00	0.00	0.00
5315 · Uniforms & Laundry	2,632.77	0.00	0.00	0.00	0.00	0.00
5320 · Utility Expense	17,523.45	0.00	0.00	3,299.60	0.00	0.00
5325 · Small Tools	450.99	0.00	0.00	0.00	0.00	0.00
5405 · Maint-Equipment	7,251.42	0.00	0.00	0.00	0.00	0.00
5410 · Tire-Repair	20.00	0.00	0.00	0.00	0.00	0.00
5415 · Maint-Building/Grounds	264,790.44	0.00	0.00	11,138.36	0.00	0.00
Total Expense	498,103.64	0.00	0.00	15,687.75	0.00	0.00
Net Ordinary Income	-379,157.89	-661.35	14,850.00	36,112.25	13,100.00	13,950.00
Net Income	-379,157.89	-661.35	14,850.00	36,112.25	13,100.00	13,950.00

TRACY PUBLIC CEMETERY DISTRICT  
Balance Sheet

Accrual Basis

As of September 30, 2023

	Sep 30, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1101 · Cash in Bank -General Operating	98,121.61
1112 · Cash in Bank-Pre-Need	56,950.00
1172 · Cash in Bank-Endowment	23,050.00
44101 · Cash in County-General operatin	2,427,747.69
44102 · Cash in County-Gen Reserve	1,360,960.51
44105 · Cash in County-Pre-Need	1,888,000.12
44191 · Capital Improvements Fund	1,075,556.30
Total Checking/Savings	6,930,386.23
Other Current Assets	
1273 · Endowment Acct	1,609,773.39
1274 · Endowment Interest Acct	962,812.15
1400 · Returned Checks	-107.00
1900 · Prepaid Expenses	44,912.00
Total Other Current Assets	2,617,390.54
Total Current Assets	9,547,776.77
Fixed Assets	
2500 · Valpico Land	3,314,661.31
2150 · Land Improvements	384,836.19
2200 · Building	517,847.00
2300 · Furniture & Equipment	514,866.69
2400 · Accumulated Depreciation	-1,063,476.89
Total Fixed Assets	3,668,734.30
<b>TOTAL ASSETS</b>	<b>13,216,511.07</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2076 · Deferred Inflows	58,663.00
2075 · Deferred Outflows	-337,757.00
2090 · Deferred Income Pre-Need	981,651.00
2070-0 · Pension Liability	1,016,587.00
2010 · Accounts Payable - Manual	12,115.00
2020 · Wages Payable	4,915.00
2050 · Accrued Vacation	38,485.67
Total Other Current Liabilities	1,774,659.67
Total Current Liabilities	1,774,659.67
Long Term Liabilities	
2080-0 Health Insurance Retiree	96,218.00
Total Long Term Liabilities	96,218.00
Total Liabilities	1,870,877.67

TRACY PUBLIC CEMETERY DISTRICT

Balance Sheet

Accrual Basis

As of September 30, 2023

---

	<u>Sep 30, 23</u>
Equity	
2800 · Fixed Assets Equity	3,516,836.00
2810 · Endowment Equity	1,073,811.02
2820 · General Fund Equity	2,451,350.39
2850 · Pre-Need Equity	96,587.00
3000 · Opening Bal Equity	108,714.88
3900 · Retained Earnings	4,400,141.10
Net Income	-301,806.99
	<hr/>
Total Equity	11,345,633.40
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>13,216,511.07</u>

**TRACY PUBLIC CEMETERY DISTRICT**  
**Profit & Loss Prev Year Comparison**  
 July through September 2023

	<u>Jul - Sep 23</u>	<u>Jul - Sep 22</u>
Ordinary Income/Expense		
Income		
3005 · Lot Sales	42,450.00	57,500.00
3010 · Endowment Sales	19,200.00	24,700.00
3015 · Open/Close	53,850.00	71,800.00
3020 · Vault Sales	19,650.00	23,200.00
3025 · Vault Handling Fee	8,650.00	9,450.00
3030 · Saturday Service Fee	0.00	1,300.00
3040 · Non Resident Fee	11,900.00	18,200.00
3042 · Misc Sales	750.00	2,475.00
3045 · Curr-Taxes-Secured	15,508.88	4,312.89
3046 · Curr-Taxes-Unsecured	864.96	1,694.25
3048 · Supplemental-Taxes	116.88	0.00
3064 · Interest-STIFEL Advisors	19,687.69	17,956.43
3065 · Interest-County-Pre-Need	15,751.00	2,149.00
3066 · Interest-County-Gen-Res	24,647.00	0.00
3068 · Interest-County General	11,661.00	4,568.00
3073 · Interest-Cap Improvement Fund	9,216.00	1,401.00
3070 · Interest-Bank	74.07	77.19
3080 · Securities Gains/Losses	-26,449.04	-63,298.95
Total Income	<u>227,528.44</u>	<u>177,484.81</u>
Cost of Goods Sold		
4005 · Vault Purchase	13,200.00	12,311.00
4010 · Buy Backs / Refunds		
4012 · Lot Buy Back	1,130.00	800.00
4014 · Opening / Closing Refund	475.00	600.00
4014-2 · Vault Buy Back	739.04	0.00
Total 4010 · Buy Backs / Refunds	<u>2,344.04</u>	<u>1,400.00</u>
Total COGS	<u>15,544.04</u>	<u>13,711.00</u>
Gross Profit	<u>211,984.40</u>	<u>163,773.81</u>
Expense		
5105 · Salaries Regular	85,644.50	111,873.56
5120 · Salaries Overtime	16,821.38	14,550.75
5130 · Retirement	31,159.93	39,352.64
5140 · Payroll Taxes		
FICA	7,078.32	7,838.31
Medicare	1,655.43	1,833.15
SDI	-1,027.49	-1,279.07
State Unemployment	2,892.72	2,792.77
Total 5140 · Payroll Taxes	<u>10,598.98</u>	<u>11,185.16</u>
5150 · Health Insurance	35,632.79	34,158.57
5165 · Vision Care	733.92	733.92
5205 · Office Expense	14,657.65	8,019.88
5210 · Postage	0.00	232.00

TRACY PUBLIC CEMETERY DISTRICT  
 Profit & Loss Prev Year Comparison  
 July through September 2023

	Jul - Sep 23	Jul - Sep 22
5220 · Meeting Expense	1,115.77	1,685.00
5227 · Transportation	783.58	0.00
5230 · Prof Service	6,640.40	4,881.20
5240 · Sales Tax	1,578.27	2,493.98
5305 · Fuel-Oil-Lube	1,317.19	3,455.21
5315 · Uniforms & Laundry	2,632.77	1,770.44
5320 · Utility Expense	20,823.05	20,293.31
5325 · Small Tools	450.99	0.00
5405 · Maint-Equipment	7,251.42	2,407.59
5410 · Tire-Repair	20.00	259.07
5415 · Maint-Building/Grounds	275,928.80	27,422.93
Total Expense	513,791.39	284,775.21
Net Ordinary Income	-301,806.99	-121,001.40
Net Income	-301,806.99	-121,001.40



**SCHULTE MEMORIAL PARK**

<u>Month</u>	<u>Full</u>	<u>Baby</u>	<u>Ash</u>	<u>AN</u>	<u>PN</u>	<u>PN USED</u>	<u>2023 Burials</u>
January	9	0	3	1	11	\$ 10,925.00	12
February	7	0	8	3	12	\$ 5,000.00	15
March	7	1	8	5	11	\$ 8,450.00	16
April	4	0	5	2	7	\$ 650.00	9
May	3	0	6	3	6	\$ 250.00	9
June	4	0	7	4	7	\$ 2,450.00	11
July	6	0	7	4	9	\$ 3,460.00	13
August	5	0	3	1	7	\$ 5,850.00	8
September	1	0	12	3	10	\$ 1,450.00	13
October	8	0	7	2	13	\$ 1,725.00	15
November							
December							
<b>Totals</b>	<b>54</b>	<b>1</b>	<b>66</b>	<b>28</b>	<b>93</b>	<b>\$ 40,210.00</b>	<b>121</b>

**VALPICO MEMORIAL PARK**

<u>MONTH</u>	<u>FULL</u>	<u>BABY</u>	<u>ASH</u>	<u>AN</u>	<u>PN</u>	<u>PN USED</u>	<u>2023 Burials</u>
January	8	0	1	8	1	\$ 3,500.00	9
February	6	0	1	5	2	\$ 5,000.00	7
March	4	0	0	4	0	\$ -	4
April	7	0	0	7	0	\$ -	7
May	3	0	1	4	0	\$ -	4
June	8	0	3	9	2	\$ 4,950.00	11
July	1	0	0	1	0	\$ -	1
August	5	2	0	7	0	\$ -	7
September	5	1	0	4	2	\$ -	6
October	2	0	0	2	0	\$ -	2
November							
December							
<b>Totals</b>	<b>49</b>	<b>3</b>	<b>6</b>	<b>51</b>	<b>7</b>	<b>\$13,450.00</b>	<b>58</b>

1:41 PM

11/07/23

Accrual Basis

## TRACY PUBLIC CEMETERY DISTRICT

## Warrant Request

November 6, 2023

Name Address	Num	Name Account #	Split	Amount
<b>A-1 WATER QUALITY</b>				
1950 E. PACHECO BLVD Los Banos, Ca 93635	12457	6201000000	44101 · Cash in County-General o...	69.90
Total A-1 WATER QUALITY				69.90
<b>Animal Damage Management</b>				
16170 Vineyard Bld #150 Morgan Hill, CA 95037	12483	6260000000	44101 · Cash in County-General o...	150.00
16170 Vineyard Bld #150 Morgan Hill, CA 95037	12483	6260000000	44101 · Cash in County-General o...	100.00
Total Animal Damage Management				250.00
<b>ASCO PACIFIC INC</b>				
P.O.BOX 3467 GARDENA, CA 90247	12464	6238000000	44101 · Cash in County-General o...	820.62
Total ASCO PACIFIC INC				820.62
<b>ATT LONG DISTANCE CO</b>				
P.O. BOX 5025 CAROL STREAM IL 60197-5025	12458	6249000000	44101 · Cash in County-General o...	1,557.41
P.O. BOX 5025 CAROL STREAM IL 60197-5025	12458	6249000000	44101 · Cash in County-General o...	156.04
Total ATT LONG DISTANCE CO				1,713.45
<b>B.J.'S CONSUMER'S CHOICE PEST CONTROL</b>				
P.O. Box 2249 MANTECA, CA 95336	12475	6260000000	44101 · Cash in County-General o...	77.00
Total B.J.'S CONSUMER'S CHOICE PEST CONTROL				77.00
<b>BAKER SUPPLIES AND REPAIRS</b>				
P O BOX 626 LOS BANOS, CA 93635	12478	6211000000	44101 · Cash in County-General o...	703.90
Total BAKER SUPPLIES AND REPAIRS				703.90
<b>BAY ALARM CORPORATE OFFICE</b>				
PO BOX 51041 LOS ANGELES CA 90051-5337	12490	62600000000	44101 · Cash in County-General o...	431.68
PO BOX 51041 LOS ANGELES CA 90051-5337	12490	62600000000	44101 · Cash in County-General o...	533.20
Total BAY ALARM CORPORATE OFFICE				964.88
<b>BLOMBERG &amp; GRIFFIN ACCOUNTANCY CORP</b>				
1013 N. CALIFORNIA STREET STOCKTON, C...	12461	6220000000	44101 · Cash in County-General o...	2,812.50
1013 N. CALIFORNIA STREET STOCKTON, C...	12461	6220000000	44101 · Cash in County-General o...	2,406.25
Total BLOMBERG & GRIFFIN ACCOUNTANCY CORP				5,218.75
<b>California Department of Tax &amp; Fee Admin</b>				
of Tax & Fee Administration P.O.BOX 942879 ...	12480	6030000000	44101 · Cash in County-General o...	1,756.36
Total California Department of Tax & Fee Admin				1,756.36
<b>DERRICK DAVIS</b>				
2680 ATLANTA DR TRACY, CA 95376	12469	6226007100	44101 · Cash in County-General o...	100.00
Total DERRICK DAVIS				100.00
<b>Employment Development Department</b>				
P.O.BOX 826276 SACRAMENTO, CA 94230-6...	12481	6273000100	44101 · Cash in County-General o...	4,659.22
P.O.BOX 826276 SACRAMENTO, CA 94230-6...	12482	6273000100	44101 · Cash in County-General o...	449.25
Total Employment Development Department				5,108.47
<b>EUGENE BIRK</b>				
475 Peerless Way Tracy, CA 95376	12468	6226007100	44101 · Cash in County-General o...	100.00
Total EUGENE BIRK				100.00
<b>GENERAL EMPLOYEES TRUST FUND</b>				
P.O BOX 55037 HAYWARD, CA 94545-0037	12471	6050000000	44101 · Cash in County-General o...	11,068.84
Total GENERAL EMPLOYEES TRUST FUND				11,068.84

1:41 PM

11/07/23

Accrual Basis

## TRACY PUBLIC CEMETERY DISTRICT

## Warrant Request

November 6, 2023

Name Address	Num	Name Account #	Split	Amount
<b>Grover Landscape Services</b>				
6224 STODDARD RD MODESTO, CA 95356	12459	6260000000	44101 · Cash in County-General o...	5,140.00
6224 STODDARD RD MODESTO, CA 95356	12459	6260000000	44101 · Cash in County-General o...	1,250.00
Total Grover Landscape Services				6,390.00
<b>HOME DEPOT CREDIT SERVICES DEPT.</b>				
PO BOX 78047 PHOENIX, AZ 85062-8047	12488	6260000000	44101 · Cash in County-General o...	6,342.96
Total HOME DEPOT CREDIT SERVICES DEPT.				6,342.96
<b>HUGHES NETWORK SYSTEMS</b>				
P.O BOX 96874 CHICAGO, IL 60693-6874	12460	6249000000	44101 · Cash in County-General o...	120.06
Total HUGHES NETWORK SYSTEMS				120.06
<b>JENSEN PRECAST</b>				
9895 DOUBLE R BLVD RENO, NV 89521	12462	6226006900	44101 · Cash in County-General o...	3,964.00
9895 DOUBLE R BLVD RENO, NV 89521	12462	6226006900	44101 · Cash in County-General o...	3,466.00
Total JENSEN PRECAST				7,430.00
<b>JOHN DEERE FINANCIAL</b>				
P O BOX 4450 CAROL STREAM IL 60197-4450	12477	6211000000	44101 · Cash in County-General o...	1,631.00
Total JOHN DEERE FINANCIAL				1,631.00
<b>KEVIN TOBECK</b>				
1222 Citadelle St Tracy, Ca 95304	12467	6226007100	44101 · Cash in County-General o...	100.00
Total KEVIN TOBECK				100.00
<b>LORAN PRATER</b>				
200 VERSAILLES CT TRACY, CA 95376	12470	620100000	44101 · Cash in County-General o...	446.06
Total LORAN PRATER				446.06
<b>MISSION UNIFORM SERVICE</b>				
136 Coyado ave Modesto, Ca 95350-5813	12474	6246005200	44101 · Cash in County-General o...	866.95
Total MISSION UNIFORM SERVICE				866.95
<b>NAPA AUTO PARTS</b>				
80 EAST 11TH ST TRACY CA 95376	12473	6211000000	44101 · Cash in County-General o...	66.37
Total NAPA AUTO PARTS				66.37
<b>NNIS, INC.</b>				
1660 W LINNE RD. STE 121 TRACY, CA 95377	12463	6201000000	44101 · Cash in County-General o...	400.00
Total NNIS, INC.				400.00
<b>PACIFIC GAS &amp; ELECTRIC CO</b>				
P.O.BOX 997300 SACRAMENTO, CA 95899	12476	6249000000	44101 · Cash in County-General o...	3,803.44
P.O.BOX 997300 SACRAMENTO, CA 95899	12476	6249000000	44101 · Cash in County-General o...	130.47
Total PACIFIC GAS & ELECTRIC CO				3,933.91
<b>PEREIRA INDUSTRIAL CONSTRUCTION &amp; MAINT</b>				
15355 W. GRANT LINE ROAD TRACY, CA 95...	12485	6260000000	44101 · Cash in County-General o...	378.59
Total PEREIRA INDUSTRIAL CONSTRUCTION & MAINT				378.59
<b>QUILL LLC</b>				
P.O. BOX 37600 PHILADELPHIA, PA 19101-0...	12479	6201000000	44101 · Cash in County-General o...	159.42
P.O. BOX 37600 PHILADELPHIA, PA 19101-0...	12479	6201000000	44101 · Cash in County-General o...	636.48
Total QUILL LLC				795.90
<b>SCOTT G. ARGANBRIGHT</b>				
TRACY, CA 95376	12465	6226007100	44101 · Cash in County-General o...	100.00
Total SCOTT G. ARGANBRIGHT				100.00

1:41 PM

11/07/23

Accrual Basis

## TRACY PUBLIC CEMETERY DISTRICT

## Warrant Request

November 6, 2023

Name Address	Num	Name Account #	Split	Amount
<b>STEEL GUARD FENCE</b>				
1852 W 11TH ST #330 TRACY, CA 95376	12484	626000000	44101 · Cash in County-General o...	1,500.00
1852 W 11TH ST #330 TRACY, CA 95376	12489	626000000	44101 · Cash in County-General o...	1,160.00
Total STEEL GUARD FENCE				2,660.00
<b>TRACY MATERIAL RECOVERY AND SOLID WASTE</b>				
P.O Box 93 Tracy Ca 95378	12491	6260000000	44101 · Cash in County-General o...	674.25
P.O Box 93 Tracy Ca 95378	12491	6260000000	44101 · Cash in County-General o...	136.34
Total TRACY MATERIAL RECOVERY AND SOLID WASTE				810.59
<b>ULINE INC.</b>				
PO BOX 88741 CHICAGO, IL 60680-1741	12487	6260000000	44101 · Cash in County-General o...	1,847.75
Total ULINE INC.				1,847.75
<b>VAN'S ACE HARDWARE</b>				
2695 N TRACY BLVD Tracy Ca 95376	12472	6211000000	44101 · Cash in County-General o...	45.13
Total VAN'S ACE HARDWARE				45.13
<b>VISA</b>				
P.O BOX 6818 CAROL STREAM, IL 60197-6818	12492	6260000000	44101 · Cash in County-General o...	1,281.90
P.O BOX 6818 CAROL STREAM, IL 60197-6818	12492	6260000000	44101 · Cash in County-General o...	1,005.61
P.O BOX 6818 CAROL STREAM, IL 60197-6818	12492	6260000000	44101 · Cash in County-General o...	181.09
P.O BOX 6818 CAROL STREAM, IL 60197-6818	12492	6260000000	44101 · Cash in County-General o...	369.25
P.O BOX 6818 CAROL STREAM, IL 60197-6818	12492	6260000000	44101 · Cash in County-General o...	192.87
Total VISA				3,030.72
<b>WILLIAM KASKA</b>				
785 INDEPENDENCE DRIVE TRACY, CA 95376	12466	6226007100	44101 · Cash in County-General o...	100.00
Total WILLIAM KASKA				100.00
<b>TOTAL</b>				<b>65,448.16</b>



---

# CATPCT - TRACY PUBLIC CEMETERY

Please help us Remember, Honor, and Teach on **December 16, 2023 at 10:00 am** (Wreath Placement Immediately Following Ceremony) by sponsoring a wreath, volunteering, or inviting friends to help.

[SPONSOR WREATHS](#)

[VOLUNTEER](#)



PUBLIC  
CEMETERY  
ALLIANCE

SERVING PUBLIC CEMETERIES THROUGH EDUCATION, COMMUNICATION & TEAMWORK

**Training Day**  
**Galt-Arno Cemetery District**  
**December 08, 2023**  
14180 Joy Dr, Galt CA 95632

Registration due Dec 01 2023  
PCA Members: \$25/attendee  
Non-PCA Members: \$75/attendee  
*(Morning coffee/pastries & Lunch included)*

District \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Attendee Name	Title	Amount
		\$
		\$
		\$
		\$

Rooms available at:  
Days Inn Wyndham Galt



**TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_**

**Register by mail before Dec 1st!** Public Cemetery Alliance  
1300 W. Goshen Ave. Visalia, CA 93291

Questions?  
Contact Belinda Ellis  
@ Galt  
209-745-2581

Reservations:  
Call: 209-251-7331  
Ask for Public Cemetery  
Alliance Rate



PUBLIC  
CEMETERY  
ALLIANCE

December 8<sup>th</sup>, 20203

Galt-Arno Cemetery District

14180 Joy Dr, Galt, CA 95632

8-9AM: Registration

9-9:45AM: Dealing with the Homeless, **Galt PD**

10-10:45AM: Lowering Device Operation and Maintenance, **Priority West Lowering Device**

11-11:45AM: Winterizing Equipment, **Baker Supply & Repair**

12-1PM: Lunch & Lunchtime roundtable

1-1:45PM: Winter Safety, **GSRMA**

2-2:45PM Cemetery Tour, **Galt-Arno Staff**



R & S ERECTION TRI-COUNTY, INC.  
 STOCKTON DIVISION CONT. LIC. NO. 361659  
 C/O 5265 Jerusalem Ct.  
 Modesto, California 95356  
 Ph: (209) 465-2213 Fax: (209) 547-0235  
 1 (800) FIX A DOOR (349-2366)

**OFFER**  
 421396

Customer Info	Job Info
---------------	----------

**Tracy Public Cemetery District**  
 501 E. Schulte Rd  
 Tracy, CA 95376

**Valpico Memorial Park**  
 Re: Est to replace gates  
 12815 W. Valpico Rd.  
 Tracy, CA 95377

Attn: Maylene Warner

Date	Offer No	Submitted By	Reference
11/3/2023	421396	Brian McLaughlin(Gates)	Install Max Control swing gate operators

Description	Amounts
<p><b>R&amp;S proposes the following:</b></p> <p><b>-R&amp;S will provide and install (4) Max Control Pro 2200 swing gate operators with built in battery back up</b></p> <ul style="list-style-type: none"> <li>• Dig dirt out and frame and pour concrete for (4) operator pads.</li> <li>• Take out the existing pedestrian gate and side panel and re install in opposite locations.</li> <li>• Mount and anchor (4) Max Control swing gate operators with built in battery back up.</li> <li>• Install (1) EMX IRB-RET photo eye with reflector at each gate opening.</li> <li>• Install (4) 6' liftmaster edge on (1) for each column for entrapment protection.</li> <li>• Saw cut out (3) loops per gate. Entrance gate to have (2) reverse loops and (1) shadow loop. Exit gate to have (1) exit loop (1) shadow loop and (1) reverse loop.</li> <li>• R&amp;S will provide and install a goose neck pedestal with a Linear AK11 keypad.</li> <li>• R&amp;S will provide and install a receiver for the current remotes to open the gate.</li> <li>• R&amp;S will provide and install a Fire dept. knox switch for emergency access.</li> <li>• R&amp;S will provide and install a 365 day timer and program customers times in it.</li> </ul> <p>*****120V power needs to be brought within 3' of new operator location(by others) and is not included in this price*****            ***This offer does not include any remotes***</p> <p><i>50% deposit required to order material</i></p> <p>There will be a 2-3 week lead time after the return of a signed proposal</p>	<p>\$40,975.00</p>

Date	Payment Terms	Acceptance Terms	Valid Thru	Total Amount
11/3/2023	50% Deposit, 50% Completion	30 Days	12/3/2023	\$40,975.00

Submitted By	Phone No	Email
Brian McLaughlin(Gates), Lead	(209) 649-8671	brianm@rstricounty.com

**Terms & Conditions**

*1 year Parts and Labor Warranty on new, installed, products*  
*Bid based on normal working hours of 8am-4:30pm, Monday through Friday*  
*Any Permits, Engineering, or Drawings by Others*  
*If you would like to proceed with the work stated above, please sign and return offer*  
*Mis-aligned photo eyes are not covered under this warranty*

**Signature**





R & S ERECTION TRI-COUNTY, INC.  
 STOCKTON DIVISION CONT. LIC. NO. 361659  
 C/O 5265 Jerusalem Ct.  
 Modesto, California 95356  
 Ph: (209) 465-2213 Fax: (209) 547-0235  
 1 (800) FIX A DOOR (349-2366)

**OFFER**  
 421407

Customer Info	Job Info
---------------	----------

**Tracy Public Cemetery District**  
 501 E. Schulte Rd  
 Tracy, CA 95376

Attn: Maylene Warner

**Valpico Memorial Park**  
 Re: Est to replace gates  
 12815 W. Valpico Rd.  
 Tracy, CA 95377

Date	Offer No	Submitted By	Reference
11/3/2023	421407	Brian McLaughlin(Gates)	Install a new slide gate system

Description	Amounts
<p><b>R&amp;S proposes the following:</b></p> <p>-Provide and install (2) Max control slide gate operators with built in battery back up. R&amp;S will modify the existing swing gates into slide gates.</p> <ul style="list-style-type: none"> <li>• Remove the existing gates and take them back to the shop and weld gates together and add 4' of material to each gate making them 24' Long, Expanded metal to be installed across the gate.</li> <li>• Install expanded metal across the fence line to both gates.</li> <li>• Saw cut across both drive ways. Dig dirt out and frame and pour concrete for ground track.</li> <li>• Pour both concrete pads for operators and ground track with a fall over post and guide rollers. Concrete to be 1"Wx1'Dx48'</li> <li>• Reinstall gates on new ground track and anchor operators down and connect them to the gate.</li> <li>• Install a 6' reversing edge on the front and rear of each gate.</li> <li>• Install a EMX IRB-RET photo eye with reflector at each gate opening.</li> <li>• Saw cut (2) reverse loops on the entrance gate and (2) reverse loops and (1) free exit loop on the exit gate.</li> <li>• Install a gooseneck pedestal with a Linear AK11 keypad and program a code.</li> <li>• Install a Fire. Dept. Knox switch for emergency access.</li> <li>• Install a receiver that works with the current remotes and install a 365d timer.</li> </ul> <p>****120V Power (by others) and is not included in this proposal price.****</p> <p>***Pedestrian gate needs to be relocated (by others) and is not included in this proposal price***</p> <p>***Gate and mesh to be powder coated***</p> <p>50% deposit required to order material</p> <p>There will be a 3-4 week lead time after the return of a signed proposal</p>	<p>\$56,525.00</p>

Date	Payment Terms	Acceptance Terms	Valid Thru	Total Amount
11/3/2023	50% Deposit, 50% Completion	30 Days	12/3/2023	\$56,525.00

Submitted By	Phone No	Email
Brian McLaughlin(Gates), Lead	(209) 649-8671	brianm@rstricounty.com

**Terms & Conditions**

1 year Parts and Labor Warranty on new, installed, products  
 Bid based on normal working hours of 8am-4:30pm, Monday through Friday  
 Any Permits, Engineering, or Drawings by Others

UPDATED


<b>Job Location:</b>	501 W. Schulte Rd & Valpico Rd Tracy CA
<b>Location Tel:</b>	209-835-2930
<b>Dates/Times:</b>	1 Patrol Stop / 7 Days Sunday-Saturday @ 7:45pm (1 <sup>st</sup> Site) 1 Patrol Stop / 7 Days Sunday-Saturday @ 8:15pm (2 <sup>nd</sup> Site)
<b>Location Contact:</b>	Maylene Warner
<b>Contact Email:</b>	tpcd@att.net
<b>Check-In Details:</b>	TBD
<b>Payment Terms:</b>	Net 30
<b>Rate (U.S. Dollars):</b>	\$25 per hit / 1 stop at 2 locations \$1,520.00/Monthly
<b>Uniform:</b>	Class A
<b>Guard Details:</b>	1 Unarmed Officer
<b>Job Details:</b>	Uniformed, Unarmed officer to do property patrol, and to act as a deterrent to any criminal activity, prevent trespassing, and to report safety hazards.

Maylene Warner/Tracy Public Cemetery District

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Trine Integrated Services, Inc.

By: 

Title: Representative

## Option and Cost



### Patrol and Inspection

#### Option I

This option includes basic patrol plus a random physical inspection of property for suspicious activity, criminal behavior, transient activity, open or broken window/ door, and signs of vandalism/graffiti.

Provide two (2) vehicle patrols of the site on a daily basis, seven (7) nights per week.

\$1150/Month (501 East Schulte Road Tracy CA)

\$1150/Month (12815 Valpico Road, Tracy, Ca )

**PETE MITRACOS  
BUILDING DESIGN**

209 835 0270 PO BOX 261  
PETE@MITRACOS.COM TRACY, CA 95378

---

**DESIGN PROPOSAL**

---

**OWNER:**

Tracy Public Cemetery District  
501 E. Schulte Road.  
Tracy, CA 95376  
[tpcd@att.net](mailto:tpcd@att.net) - phone 209.835.2930

**PROJECT:**

ADA access to conference room  
Valpico Memorial Park  
12815 W. Valpico Road  
Tracy, CA 95377

We will furnish construction plans for your project based on an hourly rate of \$175.00.  
We estimate our fee will not exceed \$5,000.00.

The scope of the project is limited to an ADA ramp and entrance door plans.  
We will submit the plans to the San Joaquin County Building Department for their review and approval. We will provide the Cemetery District with approved plans ready for building permit issuance.

Payment for services to be made when project is complete.

Pete Mitracos guarantees that the Construction Plans will meet all the requirements of the local building code or he will revise and/or supplement them without charge. This proposal presumes the project conforms to the local planning code. This proposal does not include local planning code processing, if necessary. This proposal does not include any engineering certifications or review, soils exploration, soils analysis, energy calculations or surveying unless specifically indicated above. Owner will provide designer with a property plat or the assessor's map shall be used. No credit shall be given for unused services. Invoices for additional charges are due within seven days. Outstanding balances over 30 days shall accrue interest at 1.5% per month until paid. A 3.5% fee will be charged for each credit card payment. This proposal may be withdrawn if not mutually accepted within 30 days.

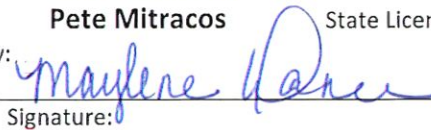


Pete Mitracos State License #388547

10/15/2023

Date

Accepted by:



Signature:

10/23/2023

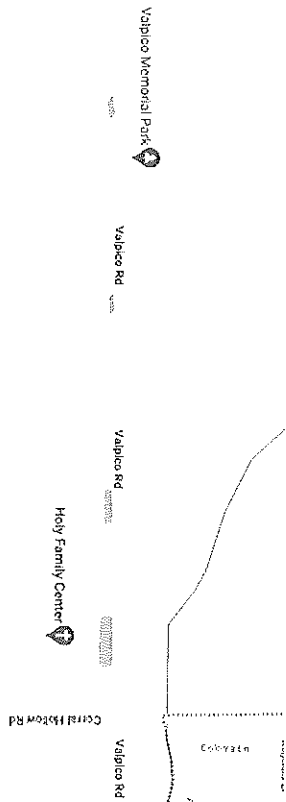
Date:

Signature:

Date:

# VALPICO MEMORIAL PARK 12815 W. VALPICO ROAD

## ADA ACCESS TO BOARD CONFERENCE ROOM



### GENERAL NOTES

THE WORK SHALL COMPLY TO THE APPLICABLE BUILDING CODE AND REGULATIONS LISTED ON THE DRAWINGS AND REQUIREMENTS OF THE CALIFORNIA GREEN BUILDING CODE AND REGULATIONS ARE COLLECTIVELY REFERRED TO AS "THE CODE". THE CONTRACTOR SHALL REPORT ANY DISCREPANCIES, CONFLICTS OR OMISSIONS TO THE DESIGNER FOR INTERVENTION PRIOR TO PERFORMING THE WORK.

THE CONTRACTOR SHALL ASSUME FULL AND COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL BUSINESS HOURS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY AND REQUIRED BY GOVERNING AGENCIES.

THE GENERAL CONTRACTOR IS RESPONSIBLE TO COORDINATE WORK OF ALL OTHERS SUBCONTRACTORS AND SHALL PERFORM EACH MECHANICAL WORK AS MAY BE NECESSARY FOR THEM TO COMPLETE THEIR WORK.

THE GENERAL CONTRACTOR SHALL VERIFY ALL CONDITIONS & DIMENSIONS ON THE JOB SITE AND REPORT ANY AND ALL DISCREPANCIES AND/OR UNUSUAL CONDITIONS TO THE DESIGNER PRIOR TO FINALIZING BIDS OR COMMENCEMENT OF ANY CONSTRUCTION.

DETAILS ARE INTENDED TO SHOW THE INTENT OF THE DESIGN. MINOR DISCREPANCIES MAY BE REQUIRED TO SUIT THE FIELD DIMENSIONS OR TO ACCOMMODATE FIELD CONDITIONS. THE CONTRACTOR SHALL VERIFY THE WORK OF THE CONTRACT AT AN ADDITIONAL COST.

ALL REQUIRED PERMITS MUST BE OBTAINED FROM SAN JOAQUIN COUNTY AND THE FIRE DEPARTMENT PRIOR TO START OF CONSTRUCTION.

THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL PERMITS AND VERIFY OBTAINING ALL PERMITS. RESPONSIBILITY FOR OBTAINING PERMITS AND ALL TESTS, UNLESS NOTED OTHERWISE.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COSTS FOR INSPECTIONS DO NOT SCALE THESE DRAWINGS. SHOULD ANY DIMENSIONAL DISCREPANCIES BE ENCOUNTERED, CORRELATIONS SHALL BE OBTAINED FROM THE DESIGNER. CONTRACTOR SHALL VERIFY HEIGHTS AND EMBEDDED ITEMS WITH ALL APPLICABLE DRAWINGS BEFORE POURING CONCRETE.

ALL INTERIOR DIMENSIONS ARE TO FACE OF FINISH WALL UNLESS OTHERWISE NOTED.

THE CONTRACTOR SHALL ASSURE THAT THE PROJECT CONFORMS TO CALIFORNIA GREEN CODE STANDARDS.

THE CONTRACTOR SHALL VERIFY LOCATION AND SIZE OF ALL WALL OPENINGS WITH ALL APPLICABLE DRAWINGS.

THE CONTRACTOR SHALL PROVIDE 50% BLOCKING, 1/4" DIA WATER OTHERWISE AS REQUIRED FOR WALKING OF ALL INTERIOR AND EXTERIOR TRIMS, FINISHES.

GLASS DOORS, ADJACENT PANELS, AND ALL GLAZED OPENINGS WITHIN 18 INCHES OF ADJACENT FLOOR SHALL BE OF CLASS APPROVED FOR IMPACT HAZARD.

CONCRESSION PROTECTION / WRAPPING IS REQUIRED ON ALL UNDER-SLAB REINFORCING ELECTRICAL CONDUIT, WATER PIPING, BUILDING DRAINS, BUILDING REINFORCING FLOOR SLABS, WASTE DRAINING AND OTHER REINFORCING METAL PIPING, INCLUDING ALL BRICK-CORNER GALVANIZED PIPING AND FITTINGS.

### PROJECT SCOPE

THIS PROJECT IS A TENANT IMPROVEMENT TO PROVIDE AMERICAN WITH DISABILITIES ACT COMPLIANT ACCESS TO THE DISTINGUISHED MANTENANCE COTTAGE.

A BUILDING PERMIT WAS ISSUED IN 2014 FOR THE CONSTRUCTION OF THE CHURCH CHURCH AND BULKHEAD.

THE PROJECT ADDS A RAMP TO THE EXISTING EXTERIOR DECK AND ADJUSTS THE EXTERIOR DOOR. ADDING THE RAMP WILL LANDSCAPE MODIFICATIONS.

### PROJECT DATA

PROJECT DESCRIPTION:	ADA ACCESS TO CONFERENCE ROOM
APN:	246-086-11
OWNER:	TRACY CENTER DISTRICT 501 E. SCHULTE ROAD TRACY, CA 95378 909.832.500 909.832.500
PROJECT DESIGN:	PETE MITRACOS PO BOX 381 TRACY, CA 95378 288.832.270 pete@mitracos.com

BUILDING CONTRACTOR / OWNER TO REVIEW AND VERIFY ALL DIMENSIONS, CONFIGURATIONS, AND CONNECTIONS BEFORE CONSTRUCTION BEGINS.

BUILDING SYSTEM CODE:	2022 CALIFORNIA BUILDING CODE
PLUMBING SYSTEM CODE:	2022 CALIFORNIA PLUMBING CODE
ELECTRICAL SYSTEM CODE:	2022 CALIFORNIA ELECTRICAL CODE
ENERGY CODE:	2022 CALIFORNIA ENERGY CODE
2022 CALIFORNIA GREEN BUILDING CODE	2022 CALIFORNIA GREEN BUILDING CODE

### SHEET INDEX

SHEET CONTENTS	SHEET NO.
TITLE SHEET	G-01
SITE PLAN SHEET	A-01
FLOOR PLAN	A-02
DETAILS	A-03

PETE MITRACOS  
BUILDING DESIGN

209.835.0270

PO BOX 261 • TRACY, CA 95378

pete@mitracos.com

MITRACOS

## ADA ACCESS

12815 W. VALPICO ROAD  
TRACY, CA 95377

### REVISIONS

### CLIENT

TRACY PUBLIC CEMETERY DISTRICT  
12815 W. VALPICO ROAD  
TRACY, CA 95378  
209.832.2000  
pete@mitracos.com

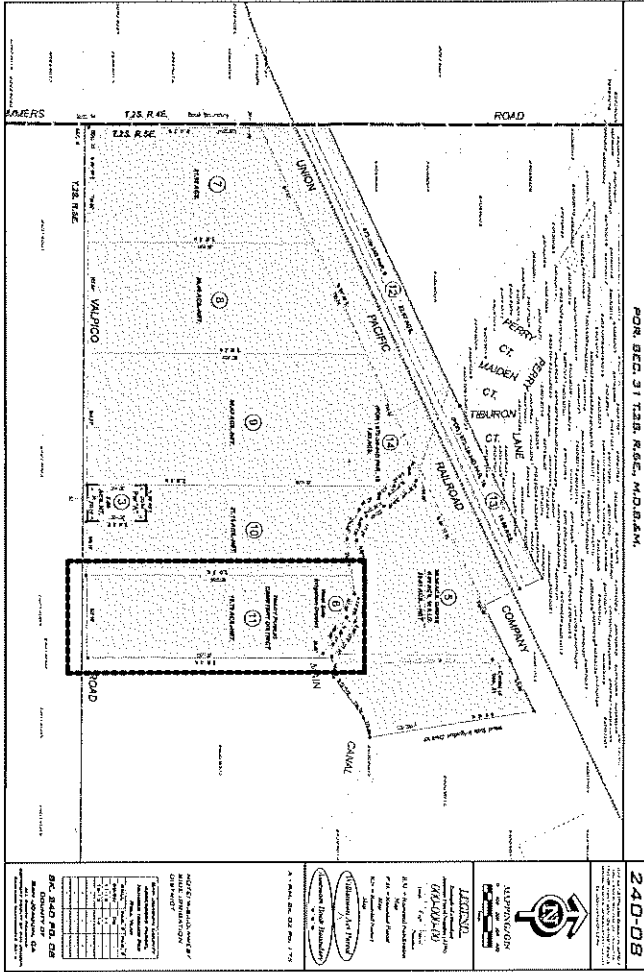
### TITLE SHEET

# G-01

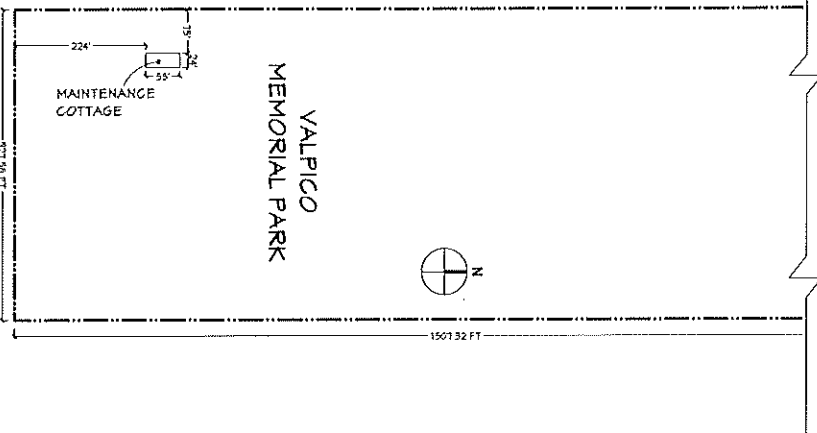
DATE 9/26/2023



**DISCLAIMER**  
 This is a copy of the final plans for the proposed project. The information contained herein is for informational purposes only and does not constitute a contract. The information contained herein is not to be used for any other purpose without the express written consent of the architect. The architect is not responsible for any errors or omissions in the information provided herein, and the architect is not responsible for any damage or liability resulting from the use of the information provided herein.



VALPICO MEMORIAL PARK  
 APN 240-080-11



**PETE MITRACOS BUILDING DESIGN**

209 835 0270  
 PO BOX 2720  
 TRACY, CA 95376  
 email - pete@mitracos.com

*Pete Mitracos*

**ADA ACCESS**

12815 W. VALPICO ROAD  
 TRACY, CA 95377

REVISIONS

CLIENT

TRACY PUBLIC CEMETERY DISTRICT  
 501 L. SCHULTE ROAD  
 TRACY, CA 95378  
 209.835.2000  
 pm@tracyca.gov

SITE PLAN

**A-01**

DATE 9/26/2023

*Pete Mitracos*

# ADA ACCESS

12815 W. VALPICO ROAD  
TRACY, CA 95377

**REVISIONS**

**CLIENT**  
TRACY PUBLIC CEMETERY DISTRICT  
501 E. GICALITE ROAD  
TRACY, CA 95378  
209.838.2000  
pete@mitracos.com

**FLOOR PLAN**

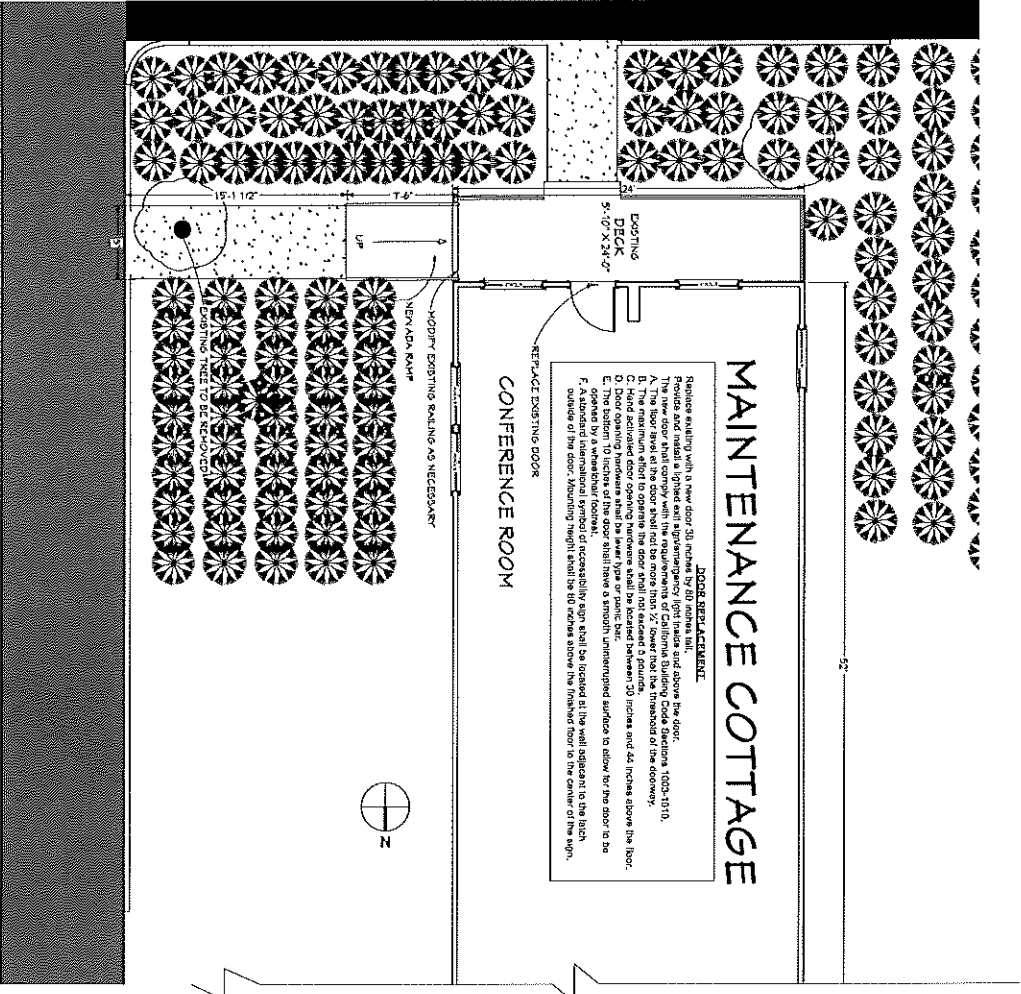
**A-02**

**DATE** 9/26/2023

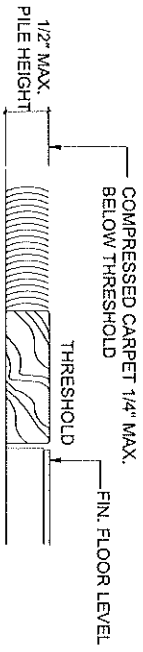


ENTRANCE TO MAINTENANCE COTTAGE

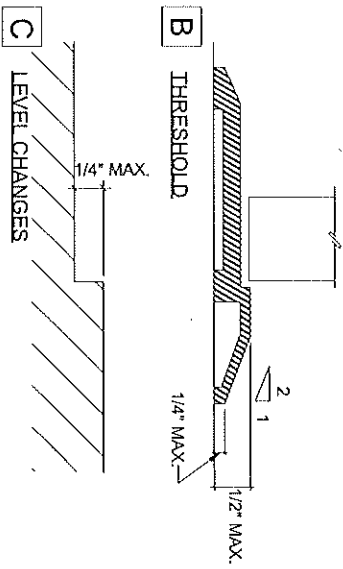
NEW ADA RAMP TO BE INSTALLED AT EAST SIDE OF ENTRANCE DECK



**NOTE:**  
 1. Thresholds at secondary exterior ramps, including sliding door thresholds, shall be no higher than 3/4 inch (19.05 mm). Changes in height at interior door thresholds (e.g., floor material changes at door thresholds) shall not exceed 1/2 inch (12.7 mm). Thresholds shall comply with the following:  
 2. Thresholds with a slope (in height between 1/4 inch (6.35 mm) and 3/4 inch (19.05 mm)) shall be provided with a slope no greater than 1 unit vertical in 2 units horizontal (50 percent slope).



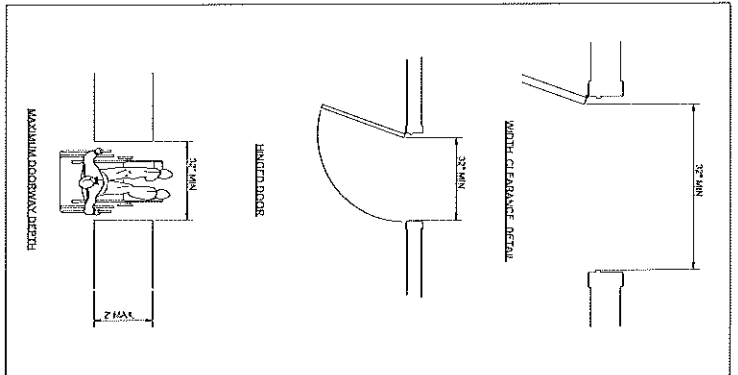
**A** TRANSITION BETWEEN FLOOR FINISHES



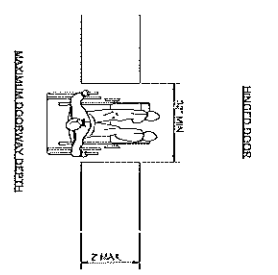
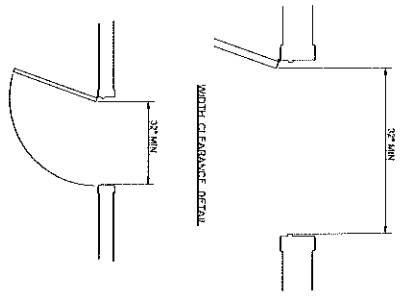
**NOTES:**

1. 1/2" MAXIMUM TOTAL HEIGHT WITH 1/4" MAXIMUM VERTICAL CHANGE AT EDGE.
2. 1:2 SLOPED BEVEL REQUIRED IF LEVEL CHANGE IS OVER 1/4" VERTICAL LEVEL CHANGE.
3. 1/4" MAXIMUM VERTICAL LEVEL CHANGE.

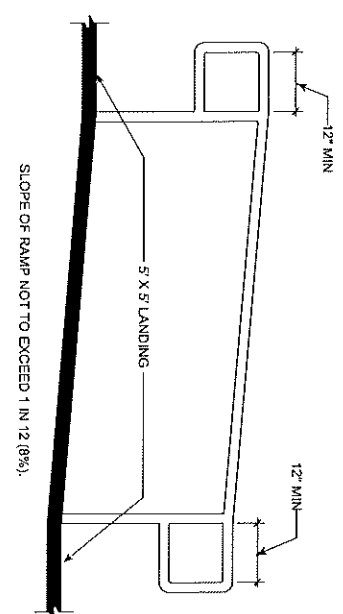
**THRESHOLD/LEVEL CHANGES**



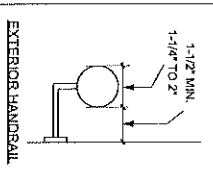
**C** LEVEL CHANGES



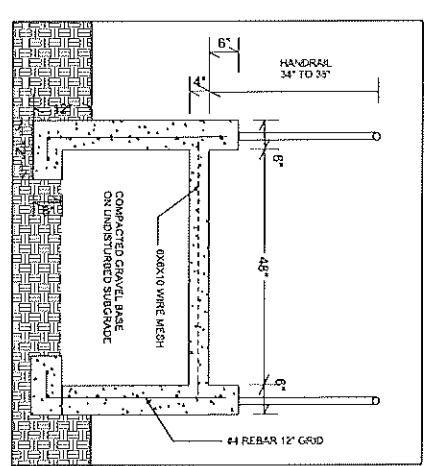
**MAXIMUM DOORWAY WIDTH AND DEPTH**



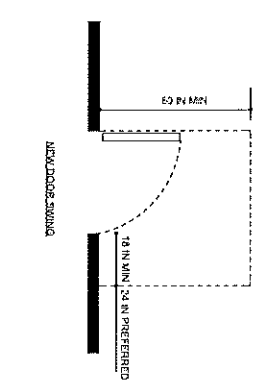
**SLOPE OF RAMP NOT TO EXCEED 1 IN 12 (8%).**



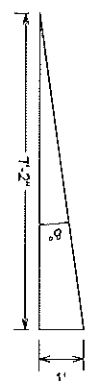
**EXTERIOR HANDRAIL**



**RAMP SECTION**



**MINIMUM DOORWAY WIDTH**



**RAMP SECTION**

ALL ENTRANCES AND EXTERIOR GROUND FLOOR EXIT DOORS TO THE BUILDING AND ITS FACILITIES SHALL BE ACCESSIBLE AND FUNCTIONAL TO PERSONS WITH DISABILITIES.  
 THE FRONT ENTRANCE TO THE BUILDING SHALL BE ACCESSIBLE AND FUNCTIONAL TO PERSONS WITH DISABILITIES.  
 EXIT DOORS MUST OPEN OVER A LANDING NOT MORE THAN 12 INCH BELOW THRESHOLD.  
 ALL RAMPS SHALL HAVE A NON-SLIP FINISH.  
 PROVIDE EXIT SIGNS AT ALL LEGAL EXITS AS REQUIRED BY CODE. EXIT SIGNS SHALL BE ILLUMINATED AND READ "EXIT" IN 6 INCH HIGH LETTERS AND SHALL BE ON SEPARATE CIRCUIT AND INDEPENDENTLY CONTROLLED.

**PETE MITRACOS**  
 BUILDING DESIGN

209 935 0270  
 PO BOX 1000  
 TRACY, CA 95378

*Pete Mitracos*

**ADA ACCESS**

12815 W. VALPICO ROAD  
 TRACY, CA 95377

**REVISIONS**

**CLIENT**

TRACY PLUMB CONCRETE DISTRICT  
 801 C. SCHULTZ ROAD  
 TRACY, CA 95378  
 209.935.2050  
 pcc@tracyplumb.com

**DETAILS**

**A-03**

DATE 9/26/2023



# TRACY PUBLIC CEMETERY DISTRICT ~ SCHULTE PROPOSED PRICE LIST FOR UPCOMING YEAR 2024

INTERMENT RIGHTS	2023	2024
Standard Grave ( Pre-Poured Foundation)	\$1,500.00	\$1,700.00
Standard Grave (Other)	\$1,350.00	\$1,500.00
Infant/Cremation (1/2 Grave)	\$950.00	\$950.00
Niche (Name Plate and Vase NOT Included)Tire 1	\$1,600.00	\$1,600.00
Niche (Name Plate and Vase NOT Included) Tire 2	\$1,300.00	\$1,300.00
Ossuary (Name Plate Included)	\$350.00	\$350.00
<b>ENDOWMENT CARE (Non-Refundable)</b>		
All Standard Graves	\$700.00	\$700.00
Infant/Cremation Graves	\$500.00	\$500.00
Niche	\$500.00	\$500.00
Ossuary	\$150.00	\$150.00
<b>OPENING/CLOSING CHARGES</b>		
Standard Single	\$1,250.00	\$1,300.00
Standard Companion (1st Opening/Closing)	\$1,450.00	\$1,500.00
Standard Companion (2nd Opening/Closing)	\$1,250.00	\$1,300.00
Infant	\$800.00	\$800.00
Cremation Inground	\$700.00	\$700.00
Cremation Niche	\$650.00	\$650.00
Ossuary	\$300.00	\$300.00
<b>GARDEN CRYPTS (Cement Vaults)</b>		
Standard Single Vault (Handling Fee Included In Price)	\$700.00	\$800.00
Oversize Vault (Handling Fee Included In Price)	\$850.00	\$950.00
Infant Vault (Handling Fee Included In Price)	\$450.00	\$450.00
Cremation Vault ( Handling Fee Included In Price)	\$300.00	\$300.00
(Standard Vault Mandatory ~ Infant/Cremation Vaults Optional)		
<b>NON-RESIDENT FEE</b>		
All Interments	\$700.00	\$700.00
<b>SATURDAY SERVICE FEE (AM only)</b>		
Cemetery services must <b>*conclude by 11:30 AM</b>	\$650.00	\$650.00
<b>AFTERNOON DEPOSIT (Monday - Friday Only)</b>		
Afternoon services require an overtime deposit	\$250.00	\$300.00
Cemetery services must <b>*conclude by 3:30 PM</b>		
Plot Transfer Administrative Fee (Per Plot)	\$50.00	\$50.00
Veterans Headstone Setting	\$300.00	\$300.00
Veterans Inground Flower Vase (Price per single vase)	\$75.00	\$100.00
Niche Name Plate and Vase	\$Varies	\$Varies

**NOTE: \*INCREASING LOTS PRE-POUR AND NON PRE-POUR.**

**\*INCREASING OPEN/CLOSE FOR SINGLE AND COMPANION BURIALS DUE TO SAFETY.**

**\*INCREASE FOR VASES.**

**\*NO INCREASE IN THE ENDOWEMNT WAITING 1 MORE YEAR.**

**\*TOTAL INCREASE \$450.00**

# TRACY PUBLIC CEMETERY DISTRICT ~ VALPICO

## PROPOSED PRICE LIST FOR UPCOMING YEAR 2024

INTERMENT RIGHTS	2023	2024
Standard Grave ( Pre-Poured Foundation)	\$1,500.00	\$1,700.00
Standard Grave (Other)	\$1,350.00	\$1,500.00
Infant/Cremation (1/2 Grave)	\$950.00	\$950.00
Niche (Name Plate and Vase NOT Included) Tire 1	\$2,200.00	\$2,200.00
Niche (Name Plate and Vase NOT Included) Tire 2	\$1,900.00	\$1,900.00
Niche (Name Plate and Vase NOT Included) Tire 3	\$1,600.00	\$1,600.00
Niche (Name Plate and Vase NOT Included) Tire 4	\$1,300.00	\$1,300.00
Primium Landmark Location Fee	\$500.00	\$500.00
<b>ENDOWMENT CARE (Non-Refundable)</b>		
All Standard Graves	\$700.00	\$700.00
Infant/Cremation Graves	\$500.00	\$500.00
Niche	\$500.00	\$500.00
<b>OPENING/CLOSING CHARGES</b>		
Standard Single	\$1,250.00	\$1,300.00
Standard Companion (1st Opening/Closing)	\$1,450.00	\$1,500.00
Standard Companion (2nd Opening/Closing)	\$1,250.00	\$1,300.00
Infant	\$800.00	\$800.00
Cremation Inground	\$700.00	\$700.00
Cremation Niche	\$650.00	\$650.00
<b>GARDEN CRYPTS (Cement Vaults)</b>		
Standard Single Vault (Handling Fee Included In Price)	\$700.00	\$800.00
Oversize Vault (Handling Fee Included In Price)	\$850.00	\$950.00
Infant Vault (Handling Fee Included In Price)	\$450.00	\$450.00
Cremation Vault ( Handling Fee Included In Price)	\$300.00	\$300.00
<i>(Standard Vault Mandatory ~ Infant/Cremation Vaults Optional)</i>		
<b>NON-RESIDENT FEE</b>		
All Interments	\$700.00	\$700.00
<b>SATURDAY SERVICE FEE (AM only)</b>		
Cemetery services must <b>*conclude by 11:30 AM</b>	\$650.00	\$650.00
<b>AFTERNOON DEPOSIT (Monday - Friday Only)</b>		
Afternoon services require an overtime deposit	\$250.00	\$300.00
Cemetery services must <b>*conclude by 3:30 PM</b>		
Plot Transfer Administrative Fee (Per Plot)	\$50.00	\$50.00
Veterans Inground Flower Vase (Price per single vase)	\$75.00	\$100.00
Niche Name Plate and Vase	\$Varies	\$Varies

**NOTE:**

**\*INCREASING LOTS PRE-POUR AND NON PRE-POUR.**

**\*INCREASING OPEN/CLOSE FOR SINGLE AND COMPANION BURIALS DUE TO SAFETY.**

**\*INCREASE FOR VASES.**

**\*NO INCREASE IN THE ENDOWEMNT WAITING 1 MORE YEAR.**

**\*TOTAL INCREASE \$450.00**

